



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

AGENDA

SCHOOL BOARD MEETING

November 10, 2015

7:30 p.m.

**Executive Session
6:45 p.m.**

**South/West Chamber Strings
will perform
7:15 p.m.**

- I. **Call to Order/Pledge of Allegiance/Roll Call**
- II. **Approval of School Board Meeting Minutes - October 27, 2015** Pages 1-11
- III. **Public Comment**
The public is invited to address the Board at this time. Please sign in on the form provided at the microphone. Speakers will be taken in order of sign-in. Each speaker is limited to 3 minutes.
- IV. **Superintendent's Report:** **School Board Member Recognition
This Month in Central Bucks video
Achievement Report 2015 – PSSA & Keystone Exams**
- V. **School Board Reports** Pages 12-41
 - A. Curriculum Committee
 - B. Finance Committee
 - C. Human Resources Committee
 - D. Operations Committee
 - E. I.U. Board
 - F. Middle Bucks Institute of Technology
- VI. **Recommendations for Action** Pages 42-51
 - A. **Approval of Accounts Payable Check Disbursements**
 - 1. General Fund Dates (10/31/15 and 11/5/15) \$1,177,314.22
 - 2. Capital Fund Dates (10/29/15) \$1,614,758.89
 - B. **Recommendation to approve a new fulltime Business Office accounting position to help meet the new reporting requirements of the state and federal governments as well as help prepare detailed budget and negotiations data.** Page 52

The Central Bucks School District is making an audio recording of the meeting and streaming the audio live via the Internet.

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|--|--------------|
| C. Recommendation to award a contract for professional services to GKO Architects for design/bidding/professional services for renovations to the Auditorium at CB West. | Pages 53-69 |
| D. Recommendation to award a contract for professional services to GKO Architects for design/bidding/professional services to install a service memorial at the CB East stadium in the amount not to exceed \$7,500. | Page 70 |
| E. Recommendation to award a contract for professional services to GKO Architects to assist with the scope development and budget estimates to renovate War Memorial Field in the amount of \$2,500. | Page 71 |
| F. Recommendation to approve the Comprehensive Plan effective July 1, 2016 through June 30, 2019. | Page 72 |
| G. School Board Policy for Approval
#819 – Suicide Awareness, Prevention and Response | Pages 73-85 |
| H. Personnel Items | Pages 86-90 |
| <ol style="list-style-type: none"> 1. Resignations 2. Retirements 3. Disciplinary Suspension with Half Pay 4. Leaves of Absence 5. Appointments 6. Long-Term Substitute Teachers 7. Long-Term Per Diem Substitute Teachers 8. Classification Changes 9. Community School Staff | |
| I. Student Items | Pages 91-94 |
| <ol style="list-style-type: none"> 1. Approval of CB East Global Relations classes to travel to New York City. Dates are December 2, 2015. 2. Approval of CB West Cheerleaders to travel to Orlando, FL. Dates are February 5 - February 9, 2016. 3. Approval of CB East AP European History classes to travel to New York. Dates are May 31, 2016. | |
| J. Staff Conferences/Workshops | Page 95 |
| VII. Reports and Information | Pages 96-103 |
| Student Activities Quarterly Report Ending September 30, 2015 for Holicong, Lenape, Tamanend, Tohickon, and Unami Middle Schools, Central Bucks East, South and West High Schools | |
| VIII. Adjournment | |

Upcoming Meetings: **December 1, 2015 (Tuesday, 7:00 p.m.)
(Reorganization and Business Meeting)
January 12, 2016**

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

October 27, 2015

The Central Bucks Board of School Directors held its meeting on Tuesday, October 27, 2015 in the Board Room of the Educational Services Center with Vice President Tyler Tomlinson presiding. The meeting was called to order by Vice President Tomlinson at 7:32 p.m., followed by the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Tyler Tomlinson – Vice President, Paul Faulkner, John Gamble, Joseph Jagelka, Kelly Unger, Jerel Wohl

BOARD MEMBERS ABSENT

Stephen Corr, James Duffy, Geryl McMullin

ADMINISTRATORS PRESENT

Dr. David Weitzel, Dr. Nancy Silvious, Dr. David Bolton, Andrea DiDio, Scott Kennedy, David Matyas, Edward Sherretta, Mary Kay Speese

ALSO PRESENT

Jeffrey Garton – Solicitor, Sharon Reiner - School Board Secretary

Mr. Tomlinson announced that the Board met briefly in Executive Session prior to this meeting to discuss a personnel matter.

APPROVAL OF MINUTES

Motion by Joseph Jagelka, supported by Jerel Wohl, to approve the minutes of the October 13, 2015 school board meeting.

Motion Approved 5-0-1. (John Gamble abstained due to absence at the October 13, 2015 meeting – Attachment A).

PUBLIC COMMENT

Mary Binger commented on the CB teacher's request for an unpaid leave of absence on the Agenda this evening. She urged Board members to consider and discuss this issue before voting on this Agenda item. Sharon Collopy and Beth Darcy asked the Board to table the discussion on the Dave Matyas employment contract until the new Board members are seated in December 2015.

SUPERINTENDENT'S REPORT

HEROES RUN CERTIFICATES OF APPRECIATION

On September 27, 2015, the 8th Annual Heroes Run was held in Doylestown, PA. The following students were recognized and presented Certificates of Appreciation for their contributions to this event:

Hannah Bauer – East
Olivia Cantrell – West
Grace Herron – East
Brian Mass - West
Benjamin Morse - East

Connor Quinn - East
Timothy Radwanski – South (unable to attend due to competing
in the CB South Soccer playoff game)
Andrew Widmeier - East

ACHIEVEMENT REPORT 2015 – PART 1: PSSA & KEYSTONE EXAMS

Mr. Paul Beltz, Supervisor of Reading, Federal Programs, and Assessment, presented the first part of the Student Achievement Report for 2014-2015. In 2013-2014 the PSSA test was revised in reading and mathematics to assess only content found in both PA Academic Standards and PA Core Standards. In 2014-2015 there were major revisions to assess PA Core Standards in Math and in a new ELA PSSA. The statewide results of the 2015 PSSA showed that 9% PA fewer students, 2% CB fewer students, scored proficient or advanced in the ELA test, and 35% PA fewer students, 24% CB fewer students, scored proficient or advanced in the Math test. Reports for the new PSSA were shared with parents in September along with a letter from the PA Secretary of Education, Pedro Rivera, stating that scores were lower than in the past years due to the change in the assessment. Despite the changes in the tests, overall results in both ELA and Math scores show that CB students scored higher than the state average. For CB students taking the Keystone Exams for the first time, 85% scored proficient or advanced in the Algebra 1 exam, and 82% scored proficient or advanced in the Biology exam. For the class of 2017 students must score proficient or advanced on all three Keystone Exams or complete the state project (an online course) to graduate unless proposed changes are enacted by the legislature that would delay this requirement to the class of 2019. Mr. Beltz stated that there will be no School Performance Profile (SPP) scores released for elementary and middle schools based on the testing for the 2014-2015 school year because of the transition to the new test based on the more rigorous PA Core Standards. Scores for the high schools will be made available soon. As part of the PA Assessments and Act 82, at the end of the 2015-2016 school year, a three-year average Pennsylvania Value Added Assessment System (PVAAS) score will become part of the teacher evaluations. The district will continue to build on strong scores, continue to analyze PSSA Assessment Anchors and PVAAS growth measures, and assist both teachers and students in understanding the new PSSA format and tests.

TREASURER’S REPORT AND SUMMARY OF FUND DISBURSEMENTS

Motion by Paul Faulkner, supported by Joseph Jagelka, to approve the Treasurer’s Report and Summary of Fund Disbursements for the month of September 2015.

General Fund	\$71,720,535.98
Capital Fund	\$ 4,771,418.59
Food Service	<u>\$ 86,107.08</u>
Total All Funds	\$76,578,061.65

Motion Approved 6-0.

ACCOUNTS PAYABLE CHECK DISBURSEMENTS

Motion by John Gamble, supported by Jerel Wohl, to approve the October 15, 2015 and October 22, 2015 General Fund check disbursements in the amount of \$1,223,138.28; and the October 9, 2015 Capital Fund check disbursements in the amount of \$279,273.07.

Motion Approved 6-0.

RATIFICATION OF INVESTMENTS

Motion by Joseph Jagelka, supported by John Gamble, to approve the Ratification of Investments for the month of September 2015.

Category	Purchase Date	General Fund		Rate	Yield	Bank Name
		Principal	Maturity Date			
Bank CD	9/1/2015	\$100,000.00	9/1/2016	0.50%	\$501.37	Hatboro Federal Savings
MBS	9/2/2015	\$245,000.00	8/31/2016	0.65%	\$1,588.14	Beal Bank USA
PLGIT	9/18/2015	\$20,000,000.00	6/24/2016	0.39%	\$59,835.62	PLGIT Term
TOTALS		\$20,345,000.00			\$61,925.12	

Motion Approved 6-0.

PURCHASE APPROVAL

Motion by Joseph Jagelka, supported by Jerel Wohl, to approve the purchase of a 36-passenger school bus from Wolfington Bus Company who had the low bid meeting specifications at \$80,753.

Wolfington Body Company (pricing reflects trade-in value of \$1,200.00)

(1) 2016 36-Passenger Type "C" Bus \$80,753.00

Motion Approved 6-0.

CONSTRUCTION CONTRACTS AND SERVICE AGREEMENTS

Motion by Joseph Jagelka, supported by Kelly Unger, to award a contract for professional services to Architerra for design/bidding/professional services to install a synthetic turf field at the Central Bucks High School – South stadium in the amount of \$68,700.

Motion Approved 6-0.

Motion by Jerel Wohl, supported by Joseph Jagelka, to award a contract to The Wire Guys – Avigilon for a new video management system in the amount of \$79,852. This system is available on the Co-Stars Contract #008-346.

Motion Approved 6-0.

SCHOOL BOARD POLICY FOR FIRST READ

Motion by John Gamble, supported by Kelly Unger, to table School Board Policy 819 – Suicide Awareness, Prevention and Response, so that the proposed policy can be posted on the CBSD website for public review.

Motion Approved 6-0.

CBEA REQUEST

Motion by Paul Faulkner, supported by Joseph Jagelka, to bring off the table the consideration of the request from CBEA to return from unpaid leave with 15 days' notice as opposed to the commencement of the semester as set forth in the Central Bucks Education Association Collective Bargaining Agreement.

Motion to Bring the Original Request off the Table Approved 6-0.

Motion by Paul Faulkner, supported by Joseph Jagelka, to withdraw the motion to consider the request from CBEA to return from unpaid leave with 15 days' notice as opposed to the commencement of the semester as set forth in the Central Bucks Education Association Collective Bargaining Agreement.

Withdrawal of the Original Motion Approved 6-0.

Motion by Paul Faulkner, supported by Kelly Unger, to deny the appeal of CBEA teacher to return from an unpaid leave at a time other than the beginning of a semester as per the current Teachers' Contract.

Motion to Deny the Appeal was Approved 6-0.

SPECIAL EDUCATION - 1.0 FTE – ADMINISTRATIVE SECRETARY

Motion by Paul Faulkner, supported by Jerel Wohl, to approve the request for a 1.0 FTE Administrative Secretary in the Special Education Department to provide support for the Extended School Year Program.

Motion Approved 6-0.

EMPLOYMENT CONTRACT

Motion by Paul Faulkner, supported by Kelly Unger, to approve the employment contract for David Matyas, Business Administrator, effective October 1, 2015 through September 30, 2020.

Motion Approved 6-0.

PERSONNEL ITEMS

Motion by Joseph Jagelka, supported by Paul Faulkner, to approve resignations, retirements, and leaves of absence; appointments, long-term per diem substitute teachers, classification changes, and community school staff.

RESIGNATIONS

Name: Andrea Chiarappa
Position: Personal Care Assistant – Tohickon Middle School
Effective: October 2, 2015

Name: Mahri Coen
Position: Elementary teacher – Gayman Elementary School
Effective: December 31, 2015

Name: Joan Devine
Position: Educational Assistant – Bridge Valley Elementary School
Effective: October 7, 2015

Name: Vincent Murphy
Position: Personal Care Assistant – Warwick Elementary School
Effective: October 22, 2015

RETIREMENTS

Name: Mary Ann Lawler-Rees
Position: Special Education Assistant – Tamanend Middle School
Effective: November 24, 2015

Name: Wolfgang Senf
Position: A-Mech/Carpenter – Facilities Department
Effective: December 31, 2015

LEAVES OF ABSENCE

Colleen Carroll Elementary teacher – Kutz Elementary School
January 4, 2016 – August 2016

Dana Geiger School Psychologist – Pine Run Elementary/Tohickon Middle School
January 15, 2016 – March 11, 2016

Leah Gemgnani Mathematics teacher – Central Bucks High School – South
November 17, 2015 – January 1, 2016

Stephanie Hicks Elementary teacher – Buckingham Elementary School
January 27, 2016 – August 2016

Rachel Knoll Personal Care Assistant – Jamison Elementary School
December 6, 2015 – February 28, 2016

Jaclyn Larkin Science teacher – Tohickon Middle School
October 21, 2015 – January 26, 2016

Linda McGuigan Chemistry teacher – Central Bucks High School – East
January 27, 2016 – August 2016

Lisa Neuffer Elementary teacher – Groveland Elementary School
October 29, 2015 – November 13, 2015

Lauren Nieves Elementary teacher – Linden Elementary School
January 4, 2016 – March 29, 2016

Rachel Palilonis Elementary teacher – Groveland Elementary School
October 21, 2015 – August 2016

Lisa Rothenberger Special Education Assistant – Bridge Valley Elementary School
October 9, 2015 - TBD

Melissa Slinka Elementary teacher – Bridge Valley Elementary School
January 28, 2016 – April 25, 2016

Joan Treweek Mathematics teacher – Lenape Middle School
October 30, 2015 – November 20, 2015

APPOINTMENTS

Name: Deborah Baxevanidis
Position: Educational Assistant – Linden Elementary School
\$14.01 per hour
Effective: October 19, 2015

Name: Kim Blair
Position: Special Education Assistant – Tamanend Middle School
\$14.01 per hour
Effective: November 30, 2015

Name: Suzanne Carrieri
Position: Special Education Assistant – Tamanend Middle School
\$14.51 per hour
Effective: November 2, 2015

Name: Linda Colibraro
Position: Duty Assistant – Tamanend Middle School
\$12.26 per hour
Effective: October 19, 2015

Name: Amy Edenson
Position: Personal Care Assistant – Warwick Elementary School
\$12.26 per hour
Effective: October 23, 2015

Name: Stephanie Fisher
Position: (Temporary) Grade 8 Secretary – Operations Department
\$26.55 per hour
Effective: October 19, 2015

Name: Richard Friedman
Position: (Temporary) Custodian – Lenape Middle School
\$15.47 per hour
Effective: October 9, 2015

Name: Donald Hoagland
Position: Bus Driver – Transportation Department
\$19.60 per hour
Effective: October 28, 2015

Name: Cassandra Leonti
Position: (Temporary) Personal Care Assistant – Barclay Elementary School
\$12.26 per hour
Effective: October 26, 2015

Name: Melissa McNerney
Position: Educational Assistant – Transportation Department
\$14.01 per hour
Effective: October 28, 2015

Name: Frances Menarde
Position: Bus Driver – Transportation Department
\$19.60 per hour
Effective: October 28, 2015

Name: Kelsey Riedmiller
Position: Van Driver – Transportation Department
\$17.01 per hour
Effective: October 28, 2015

Name: Roseann Riedmiller
Position: Bus Driver – Transportation Department
\$19.60 per hour
Effective: October 28, 2015

Name: Sandra Scarborough
Position: Bus Driver – Transportation Department
\$19.60 per hour
Effective: October 28, 2015

Name: Venetia Stauffer-Hayes
Position: Bus Driver – Transportation Department
\$20.35 per hour
Effective: October 28, 2015

Name: Jennifer Thompson
Position: Bus Driver – Transportation Department
\$20.35 per hour
Effective: October 28, 2015

Name: Jacqueline Worthington
Position: Bus Driver – Transportation Department
\$19.60 per hour
Effective: October 28, 2015

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Madison Beveridge
Position: Elementary teacher – Butler Elementary School
\$150 per day
Effective: October 12, 2015

Name: Stacey Ehly
Position: Science teacher – Tohickon Middle School
\$150 per day
Effective: October 21, 2015

Name: Adrienne Lydon
Position: World Language teacher – Holicong Middle School
\$150 per day
Effective: October 14, 2015 – January 26, 2016

Name: Kara Pachnieski
Position: Special Education teacher – Jamison Elementary School
\$150 per day
Effective: October 12, 2015

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Nicholas Caron-Clement	(Temp) Bldg Computer Spec Educational Services Ctr No Change In Salary	(Perm) Bldg Computer Educational Services Center No Change In Salary	10/28/15

COMMUNITY SCHOOL STAFF

Elizabeth Lange	Student Swim Instructor	\$ 8.40/hour
Sarah Petrone	Student Swim Instructor	\$ 8.40/hour

Motion Approved 6-0.

Motion by Paul Faulkner, supported by Kelly Unger, to approve Separations/Terminations.

SEPARATIONS/TERMINATIONS

Name: Carol Kogen
Position: Elementary teacher – Buckingham Elementary School
Effective: October 12, 2015

Motion Approved 6-0.

STUDENT ITEMS

ADOPTION OF COURSES OF STUDY

Motion by Kelly Unger, supported by Jerel Wohl, to approve the Courses of Study for 8th Grade Science.

ADOPTION OF TEXTBOOKS

Motion by Kelly Unger, supported by Jerel Wohl, to approve the adoption of the text, Patterns of Matter, Motion, Space System and Life, for 8th Grade Science.

STUDENT TRIPS

Motion by Kelly Unger, supported by Jerel Wohl, to approve the following student trips:

- Tamanend Middle School 9th Grade class to travel to Washington, D.C. on April 28, 2016

Motion Approved 5-0-1. (John Gamble abstained because the decision impacts the work of his wife – Attachment B).

STAFF CONFERENCES/WORKSHOPS

Motion by Kelly Unger, supported by John Gamble, to approve the following staff to attend the listed conferences/workshops:

Name	Area	Dates	Conference name	Location	General Fund	Grants	Totals
Benedix, John	Professional	11/7/15	TEEAP Annual STEM Conference	Camp Hill, PA		180	
Dudley, Kyle	Adminstrator	10/22/15	Learningforward PA	Grantsville, PA		267	
Kahley, Jeanann	Adminstrator	10/23/15	PVAAS for Adminstrators	BCIU #22		15	
Matyas, David	Adminstrator	3/8 to 3/10/16	PASBO State Conference	Hershey, PA	913		
Totals this meeting					913	462	1,375

Motion Approved 6-0.

Mrs. Unger mentioned that CB East had the most registrations among the high schools for the Heroes Run.

Mr. Gamble mentioned that Aspirations, the MBIT school restaurant, is now open. He also mentioned the East-West football game would be played on Saturday, October 31, 2015, at CB East and encouraged people to come out and show school pride.

Mr. Tomlinson announced that this meeting would be his last meeting because of a prior commitment to teach a course at Del Val University beginning in November. He stated it has been a privilege and honor to serve with members of the Board. Board members thanked Mr. Tomlinson for his service.

There being no further business before the Board, motion by Tyler Tomlinson, supported by John Gamble, to adjourn at 9:05 p.m.

Respectfully submitted,



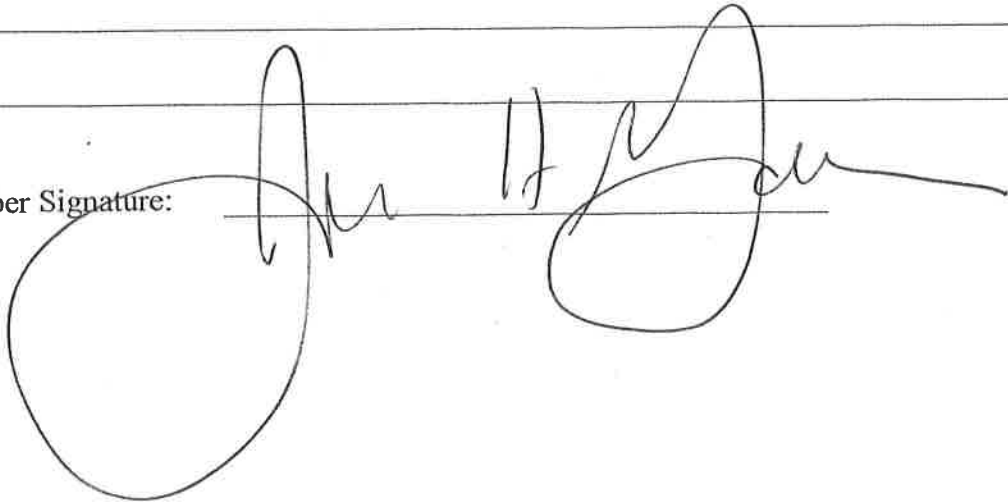
Sharon L. Reiner
Board Secretary
Recording Secretary

**School Board Meetings
Board Member Abstention Form**

Board Meeting Date: 10/27/15

Agenda Item: II Approval of School Board Meeting
Minutes - October 13, 2015

Reason for Abstention: Not in attendance

Board Member Signature: 

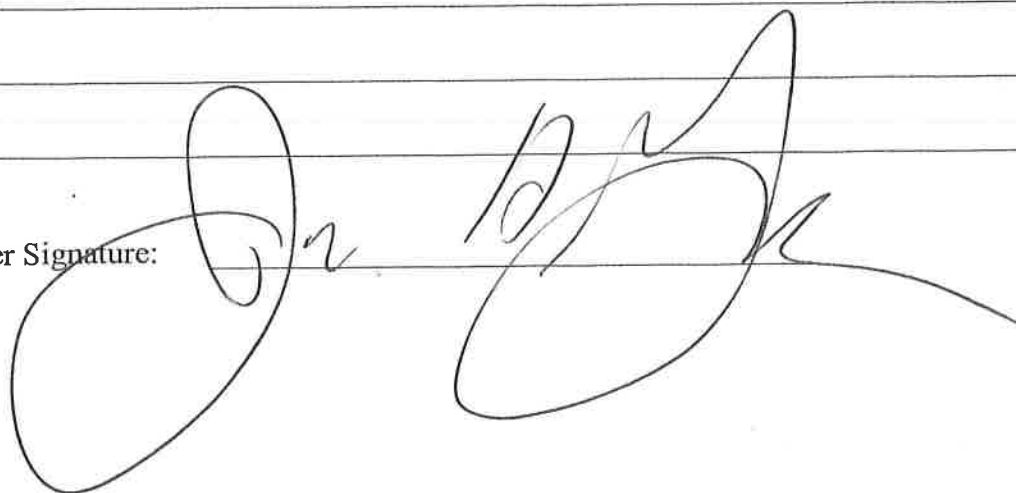
**School Board Meetings
Board Member Abstention Form**

Board Meeting Date: 10/27/15

Agenda Item: 4. Student Terms - 1) Adoption of Courses
of Study 2) Adoption of Textbooks

Reason for Abstention: Decision Impacts My wife

Board Member Signature:

A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

CENTRAL BUCKS SCHOOL DISTRICT
Curriculum Committee Notes
October 14, 2015

MEMBERS PRESENT

Jerel Wohl, Member
Kelly Unger, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Steve Corr	Dr. David Weitzel	Laura E'Nama
Paul Faulkner	Dr. David Bolton	Maryanne Canales,
Joe Jagelka	Dr. Nancy Silvius	Coordinator of School Nurses
Tyler Tomlinson	Corinne Sikora	

COMMITTEE MEMBERS ABSENT

John Gamble, Chairperson

PUBLIC COMMENT

No Public Comment

PREVIOUS MEETING NOTES

There were no changes

INFORMATION/DISCUSSION

Course of Study for Grade 8 Science: Patterns of Matter, Motion, Space Systems and Life—Laura E'Nama, Supervisor of K-12 Science, presented the revisions to the Grade 8 science course of study. Four units of study on forces and motion, chemical interactions, astronomy and human biology remain in the course with some revisions. The topics of pH, work and machines, and movement of fluid mechanics will move to the 9th grade course. A greater emphasis on identifying patterns in space and our solar system will be included in grade 8 as well as extending the human body unit to include the nervous, endocrine and immune systems. There is a greater emphasis in designing relevant rigorous lessons that will engage students in the process of scientific inquiry.

Textbook for Grade 8 Science—Laura E'Nama presented the four resource books from cK-12 Foundation that are being requested for the revised Grade 8 Science course. This foundation provides free fully customizable, online texts, called flexbooks. Each one includes text, images, videos, and interactives to help illustrate the curriculum. Science teachers have been piloting cK-12 materials for approximately five years with great success. Flexbooks can be accessed from any computer, tablet or mobile device. They are free to download and print. Students will have access online and each middle school will have a class set of bound paper editions. Because of the spiraling nature of our science curriculum, i.e., exposing students to physical, earth and life science and chemistry topics with increasing complicity in each grade, traditional texts are not usable. They tend to focus on one discipline and do not cover all the content in the 8th grade curriculum. Teachers who piloted cK-Flexbooks have seen the importance of online flexibility with audios, videos and interactives and the ability to customize.

Mrs. E'Nama explained that teachers cannot track the actual amount of time students were accessing the online resources of cK-12 other than through online assignments that are completed. Dr. Weitzel added that computer access points and bandwidth are always being reviewed for capacity of need.

Presentation of Policy 819-Suicide Awareness Prevention and Response—Corinne Sikora shared with Board members a new policy on youth suicide prevention and response that was developed following guidelines of Act 71. This law requires school entities to: 1) adopt a youth suicide awareness and prevention policy; and 2) provide four hours of professional development on youth suicide awareness and prevention for professional educators in schools serving students in grades 6-12 every five years. Mrs. Sikora explained that Central Bucks already had most of the elements in place that are now written into this policy. The professional development requirement will be satisfied through an online module via Safe Schools.

Parent Positive Speaker Series—Corinne Sikora reminded Board members of the school district partnerships with CB Cares, Doylestown Health and Central Bucks YMCA which are sponsoring the Parent Positive Speaker Series for the 2015-2016 school year. Most of the events are being held at Lenape Middle School because of its central location in the community.

Discussion of PDE request to have NARCAN available in our high school health offices—Dr. Weitzel and Maryanne Canales, Coordinator of School Nurses, discussed purchasing NARCAN for the high school health offices. Dr. Susan Kressley advised that the dosage is available nasally or by injection. A Board member asked if there are any adverse considerations if NARCAN should be administered to a student by a school nurse for a suspected opioid reaction and this was not the causal factor. Mrs. Canales explained that there are no adverse reactions should this occur. Another question focused on what NARCAN actually does to the patient. Mrs. Canales explained that NARCAN counteracts the effects of opioids. The patient starts to wake up, starts breathing again and that it is a rapidly acting drug. Dr. Kressley would issue a standing order for NARCAN to be available to high school health offices. Mr. Corr suggested that the order include middle schools also. Training will occur with school nurses, staff nurses and substitute nurses.

ANNOUNCEMENTS

The next scheduled meeting is November 11, 2015

ADJOURNMENT

Notes submitted by Dr. Nancy Silvius, Assistant Superintendent for Secondary Education

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Notes
October 21st, 2015

Committee Members Present

Jerel Wohl, Chairperson
Paul Faulkner, Member

Dave Matyas, Business Administrator
Susan Vincent, Director of Finance

Committee Members Absent

Geri McMullin, Member

Other Board Members and Administrators Present

John Gamble
Joe Jagelka

Dr. Weitzel
Dr. Bolton

New School Board Member Candidates

Sharon Collopy
Beth Darcy
Karen Smith
Dennis Weldon

Wayne Marquez
Member of the Press

The Finance Committee meeting was called to order at 7:20 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

Six members of the public were present.

Review of Notes

The May 20, 2015 Finance Committee meeting notes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

Financial Overview and First Look at the 2016-17 Budget – Administration handed out a comprehensive budget for 2015-16 that includes five years of past financial history as well as a prospective look at the budget five years into the future. In addition administration provided a reference document which gives a broad financial overview of the district.

Administration then gave an interactive PowerPoint presentation on district finances reviewing:

- The budget calendar
- Act 1 Tax Reform
- State retirement system outlook
- District cost control measures
- History of key expense trends
- Review of capital planning and budgeting
- Student enrollment review
- First look at the 2016-17 budget

The first look at the 2016-17 expenditure budget has an increase of about 3.9% over the current 2015-16 budget or about a \$12M increase. Almost half in the expenditure increase is associated with additional contributions to the state retirement system which is increasing the contribution rate by 15%.

Four employee groups will enter into negotiations with the school board during the 2015-16 fiscal year. Administration will provide a future update on its study of athletics and QUEST (Questioning and Understanding through Engineering Science and Technology) program.

Request for an Additional School Bus – Due to greater than expected growth in the population of special needs students and homeless students the district had a need for two additional 36-passenger school buses. An engine was replaced in an older 36-passenger bus at a cost of \$14,000 to extend the vehicle’s life and seems to be working out very well. Administration is requesting one 36-passenger bus to be awarded to the low bidder, Wolfington Body Company, at the next school board meeting.

36 Passenger Type "C"	Rohrer	Wolfington	Wolfington (alternate)	Brightbill
36 Passenger-1 each	\$ 69,400.00	\$ 85,607.00	\$ 81,953.00	No bid
Trade-In: Bus L-8	\$ 1,600.00	\$ 1,200.00	\$ 1,200.00	
	Used Bus 49,500 miles	New Bus, Must Be Ordered, 4 -5 Month Delivery	New Bus On Dealer Lot, 2-3 week Delivery	
36 Passenger bus cost, less trade value	\$ 67,800.00	\$ 84,407.00	\$ 80,753.00	

New Accounting Position for the Business Office – Administration presented an initial plan to reorganize the business office if an additional accounting position is added. The position is requested due to the need to develop more detailed budgets and more detailed negotiations information. In addition the increased demands of federal and state reporting requirements have strained staff schedules and deadline commitments.

- Federal Affordable Care Act - for 2015, new requirements to report health care benefits provided to each employee and dependents detailed for each month. Provide forms 1094/1095b forms to employees and the IRS.
- State Title IX reporting for athletics – for 2015 add race and ethnicity data for each student in addition to the 2013 new reporting requirements.
- Federal ACCESS Reporting for health care services provided to special needs students.
 - Develop more detailed accounting for indirect organizational costs to feed into the new ACCESS report.
 - Break special education costs into greater detail to feed into ACCESS reports and PDE yearend reports.
- Federal Healthy Hunger-free Kids Act compliance with nutrition guidelines and reporting. New on site reporting standards for auditing student portions and offer vs serve.
- Federal compliance with changing regulations for evaluating free / reduced price lunch applications.

- Develop special education costs by individual student with special needs to comply with the new Pennsylvania Act 16 special education funding formula. This is a verification requirement that must be in place as a part of the new funding formula
- Local oversight of student activity funds.
- This position will also work closely with the HR department to help set up database work flows to more fully integrate HR and Payroll data.

	Wages	Health Care Benefits
Savings by Eliminating Accounts Payable Secretary 1.0 FTE	- 39,000	- 14,000
Add 1.0 Accounting Position	+75,000	+14,000
Total Approximate Additional Cost	\$36,000	0

The finance Committee directed administration to place this item on a future school board agenda for consideration.

ADJOURNMENT

The meeting adjourned at 9:22 p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee.

CENTRAL BUCKS SCHOOL DISTRICT
Human Resources Committee Notes
October 14, 2015

MEMBERS PRESENT OTHER BOARD MEMBERS AND ADMINISTRATORS
PRESENT

James Duffy, Chairperson	Paul Faulkner	Steven Corr	Dr. David Bolton
Tyler Tomlinson, Member	Joseph Jagelka	Dr. David Weitzel	Dr. Nancy Silvious
Kelly Unger, 1 st Alternate	Jerel Wohl	Andrea DiDio-Hauber	

COMMITTEE MEMBERS ABSENT

Geryl McMullin, Member

PUBLIC COMMENT

William Senavaitis, CBEA President spoke on behalf of a member requesting an exception to the unpaid leave of absence language in the Central Bucks Education Association Collective Bargaining Agreement.

PREVIOUS MEETING NOTES

There were no changes

INFORMATION/DISCUSSION

Discussion Item – Employee Request to Return from Unpaid Leave of Absence Mid-Semester –

This matter was requested to come to HR Committee after the Tuesday, October 13, 2015 board meeting. There was confusion as to whether this was a singular request for exception or change in contract language. The district shared that the contract language clearly states that an unpaid leave of absence is taken in semester increments up to a maximum of three (3) semesters and that was the reason for administrations denial of the request because it was a mid-semester return date. There was discussion on if this was an extenuating circumstance, how we would accommodate the mother's lactation schedule upon return and how this would affect student learning. It was explained to the committee members that there has been a significant decline in the long term substitute pool and how highly qualified they may be when not being guaranteed a full semester position and paid a salary and benefits. The reality is that a long term substitute is able to secure a full semester or yearlong position with another district they will simply not accept a long term per diem position because of the lack of benefits and lower rate of pay. The committee requested that the wording of the motion be more clear and concise so the board members know what they are voting to approve or deny. The language presented at the October 13, 2015 Board meeting was unclear and needed to be revised.

Action Item – Request for 1.0 FTE Administrative Secretary for Extended School Year - Mary

Kay Speese, Director of Special Education submitted a proposal for a 1.0 Administrative Secretary for the Extended School Year program. Prior to 2013, the Bucks County Intermediate Unit ran all of the Center Based ESY Programming. The sites were held in CB, but paid the IU to administrate the program. During this time all academic based students received programming in their home by special education teachers. This year CBSD brought all home based programming back to the sites for a more school based program and for the safety of the

students. For the district to provide these services there was a savings of approximately \$113,000. One of the Supervisors of Special Education handles all of the interviewing, hiring, planning and coordination of the program from start to finish. This program was taken over from the Bucks County Intermediate Unit there were 377 students being served. We are now serving 446 students as of the summer of 2015. There has been a significant increase in the volume of paperwork and coordination that needs to be completed in order to make this program a success each year. Therefore, administration is requesting a 1.0 Administrative Secretary to provide support to the Special Education Supervisor who handles the Extended School Year Program. The committee agreed to move this to the full board for vote on October 27, 2015.

Information Item - Principles of Responsible Conduct – Ms. DiDio-Hauber updated the committee on the progress of collecting information on the principles of responsible conduct. Pennsylvania State Education Association, Uniserv Representative, Chris Wolfe presented to the Central Bucks School District union representatives on responsible conduct which included a large portion regarding social media and the appropriate use of it. Ms. DiDio-Hauber has been working with the Pennsylvania Department of Education to bring a training on this subject to the district. PDE provided a PowerPoint training that they have been presenting on. Additionally, they stated that in January 2016 they will be offering a training on the SAS portal of the PDE website on responsible conduct. District administration will continue to discuss this topic and review the training when it is made available and determine when we are able to offer it our employees.

ANNOUNCEMENTS

The next scheduled meeting is November 11, 2015

ADJOURNMENT

Notes submitted by Andrea L. DiDio-Hauber, Director of Human Resources and Administrative Liaison to the Human Resources Committee.

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Meeting Notes
October 21, 2015

Committee Members Present

Joe Jagelka, Chair
Paul Faulkner, Member
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Geri McMullin	Tyler Tomlinson
John Gamble	Jerel Wohl
Dr. Dave Weitzel	Dave Matyas
David Bolton	Ken Rodemer
Sue Vincent	

The meeting was called to order at 6:00 PM by Joe Jagelka

PUBLIC COMMENT

None

REVIEW OF MEETING NOTES

The September 16, 2015 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report. The progress on the approval for the Gayman bus/parent loop project was discussed in detail.

Scott Kennedy & Ken Rodemer discussed the options for renovating the CB West Auditorium. Discussion concerning three budget options. The committee agreed to move forward with the architectural proposal at the November 10, 2015 Board meeting. The committee requested more detail about the breakdown between the three options.

Scott Kennedy & Ken Rodemer reviewed a proposal from Architerra to design the synthetic turf field at the CB South stadium. The committee agreed with the recommendation.

Scott Kennedy & Ken Rodemer discussed the domestic water systems at CB East and Holicong MS along with the need to investigate upgrade options.

Scott Kennedy & Ken Rodemer discussed renovations to War Memorial Field and the possibility of beginning the design process now. The committee agreed to move forward with a study of the proposed project. This item will be on the November 10, 2015 board agenda.

A permanent sign for Patriot Stadium was discussed. The CB East art department is working on a sketch of the proposed sign.

Scott Kennedy & Ken Rodemer met with GKO Architects and came up with some modification to the first design for the stadium memorial. The construction estimates are now down to approximately \$75,000. The committee agreed to move with the architectural proposal at the November 10, 2015 Board Meeting.

Bretz equity litigation – discussion.

The use of the Patriot Stadium was discussed by the committee. The pros and cons of daily use were discussed (student safety, public use, potential vandalism).

Scott Kennedy presented information for a new Security Video Management System (VMS). Cameras will be added to all three stadiums along with replacing older cameras throughout the District. The committee agreed to move forward with the new VMS system. Proposals for additional cameras and video storage (SAN) will be presented in November.

Modular classrooms – David Bolton presented data indicating the need for additional classroom space at Warwick ES and Butler ES. Scott Kennedy indicated that a decision would need to be made immediately to try and have the classroom in place for September. Follow up and review at the November Operations Committee.

Scott Kennedy reviewed the existing Facility Use Policy and the proposed changes to be considered for approval. Follow up and review at the November Operations Committee.

Scott Kennedy reviewed upcoming vehicle and equipment purchases. Follow up and review at the November Operations Committee.

ADJOURNMENT

The meeting was adjourned at 7:20 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, September 15, 2015 at 7:00 PM at the Bucks County Intermediate Unit #22 Administration Building located at 705 N. Shady Retreat Road, Doylestown, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by the Intensive Support Program (formerly STIT) at the Samuel Everitt Learning Center in the Neshaminy School District.

ROLL CALL ATTENDANCE

Members

Mr. Michael Hartline, President (Centennial)
Mrs. Patricia Sexton, Vice President (Council Rock)
Mr. John D'Angelo (Bristol Borough)
Mrs. Helen Cini (Bristol Township) (Telephone)
Mrs. Wanda Kartal (Morrisville) (Telephone)
Mrs. Susan Cummings (Neshaminy) (Telephone)
Mrs. Sandra Weisbrot (New Hope/Solebury)
Mrs. Carol Clemens (Palisades)
Mrs. Ada Miller (Pennridge)
Mrs. Alison Smith (Pennsbury)
Mr. Ronald Jackson (Quakertown)

ABSENT: Members

Mrs. Pamela Strange (Bensalem)
Mr. Stephen Corr (Central Bucks)

OFFICERS:

Executive Director
Deputy Executive Director
Treasurer
Secretary

Dr. Barry J. Galasso
Dr. Michael Masko
Mrs. Paula Harland
Mrs. Elizabeth Bittenmaster

PRESENTATION – Mr. Robert Thornburg provided a PowerPoint presentation on the new Early Childhood Services Student Information System.

SPECIAL EDUCATION MINI REPORT – Mr. Lenny Greaney provided the Mini Report on the new Early Childhood Services Student Information System.

PROGRAMS & SERVICES MINI REPORT – Dr. Mike Masko provided the Mini Report on the District Support Team Planning for 2015-2016.

GOOD NEWS REPORT – Dr. Mark Hoffman shared various good news.

PUBLIC PARTICIPATION – Mr. Paul Connolly, Special Education teacher and President of the BCIU Education Association, wished Dr. Galasso a happy and healthy retirement.

Upon a motion by Mr. John D'Angelo, seconded by Mrs. Sandy Weisbrot, and passed unanimously by voice vote of eleven (11) Board Members, the Board approved the following Items (#3 – 48):

APPROVAL OF MINUTES

Approved the Minutes from the July 21, 2015 Board Meeting and August 18, 2015 Board Meeting (Refer to Minutes in September 15, 2015 Board Agenda).

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2015 through August 31, 2015. (Refer to Report in September 15, 2015 Board Agenda).

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the months of July and August 2015. (Refer to Reports in September 15, 2015 Board Agenda).

APPROVAL OF BUDGETS

Approved the following Budgets: 2015-2016 Head Start and Early Head Start in the amount of \$4,624,639, 2015-2016 Act 30 Private Residential Rehabilitative Institution (PRRI) in the amount of \$1,781,774, and 2015-2016 Pennsylvania Institute for Instructional Coaching (PIIC) Grant in the amount of \$36,500. (Refer to Report in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENTS AND RELEASE OF PAYMENTS

Approved the 2015-2016 IDEA-B Sections 611 and 619 Use of Funds Agreements and Authorize the Release of Payments for the period of July 1, 2015 through June 30, 2016.

APPROVAL OF PROCUREMENT CARD USERS

Approved the Authorized List of Individuals Authorized Intermediate Unit Procurement Card Users for the period of September 1, 2015 through August 31, 2016. (Refer to List of Users in September 15, 2015 Board Agenda).

APPROVAL OF RESOLUTION FOR REVENUE ANTICIPATION NOTE

Approved the Resolution Authorizing the Revenue Anticipation Note (RAN), Series of 2015, with Fulton Bank, N.A. in an amount not-to-exceed \$25,000,000 plus bank fees and interest with a final maturity of June 30, 2016. Authorized the Board Treasurer and Board Secretary to sign the necessary paperwork to execute this RAN and file the necessary paperwork with the PA Department of Community and Economic Development (DCED) on behalf of the Bucks County Intermediate Unit #22. (Refer to Resolution in September 15, 2015 Board Agenda).

APPROVAL OF BCIU #22 GOALS AND INITIATIVES

Approved the 2015-2016 Bucks County Intermediate Unit #22 Goals and Initiatives. (Refer to Goals and Initiatives in September 15, 2015 Board Agenda).

APPROVAL OF EARLY CHILDHOOD AGREEMENTS

Approved the Early Childhood Private Provider Agreements for the period of July 1, 2015 through June 30, 2016 for a total amount of \$75,000. (Refer to Agreements in September 15, 2015 Board Agenda).

APPROVAL OF SPECIAL EDUCATION AGREEMENT

Approved the Special Education Services Agreement with Lower Moreland Township School District for the period of July 1, 2015 through June 30, 2016 for total revenue in the amount of \$183,732. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF SPECIAL EDUCATION AGREEMENT

Approved the Special Education Private Provider Service Agreement with US Medical Staffing, Inc. for the period of July 1, 2015 through June 30, 2016 in an estimated amount of \$17,000. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF PROVIDER AGREEMENTS

Approved the Provider Agreement with Kutztown Area Middle School for a half-day Education Internet Safety presentation on September 23, 2015 for a revenue amount of \$700, and the Provider Agreement with Franklin Township, NJ School District for a full-day educational technology workshop on August 28, 2015 for a revenue amount of \$1,000. (Refer to Agreements in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Capital Area Intermediate Unit to provide Coach Mentor Services in support of the PIIC program for the period of July 1, 2015 through June 30, 2016 for a revenue amount not to exceed \$35,000 for services and \$1,500 travel expenses. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Lead Academic Recovery Liaison to provide Consulting Services for the period of October 1, 2015 through September 30, 2016 for an amount not to exceed \$78,000. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENTS

Approved the Agreements with Academic Recovery Liaisons to provide Consulting Services for the period of October 1, 2015 through September 30, 2016 for an amount not to exceed \$684,000. (Refer to Agreements in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Land of Children to provide observation and evaluation services for the period of September 15, 2015 through June 30, 2016 for revenue in the amount of \$600. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with State Focus School Coordinator to provide Consulting Services for the period of October 1, 2015 through September 30, 2016 for an amount not to exceed \$50,000. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF LETTERS OF AGREEMENT

Approved the Letters of Agreement with The Council of Southeast Pennsylvania, Inc. for the period of August 30, 2015 through August 31, 2016 in the amount of \$14,600. (Refer to Letters of Agreement in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Adams Coaching Associates, LLC to provide Coaching Services for the period of July 1, 2015 through June 30, 2016 for an amount not to exceed \$28,000 and travel reimbursement not to exceed \$1,500. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF RENEWAL AGREEMENT

Approved to Renew Agreement of Lease with Centennial School District for Classroom Space at Davis

Elementary School for the period of September 1, 2015 through August 31, 2016 in the amount of \$60,600, payable in two equal installments on December 31, 2015 (\$30,300) and June 30, 2016 (\$30,300). (Refer to Renewal Agreement in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENTS

Approved to enter into the Agreement with Discovery Education Streaming for the period of September 15, 2015 through June 30, 2016 for a total amount of \$23,567.50 to purchase video-on-demand services and resell to educational entities; and Approved to enter into Agreements with Bucks County public schools, non-public schools, private schools, and/or institutions totaling \$25,891.80 to provide Discovery Education Streaming and related training for fee. (Refer to Agreements in September 15, 2015 Board Agenda).

APPROVAL TO ASSIST IN SUPERINTENDENT SEARCH

Approved the Bucks County Intermediate Unit #22 to provide assistance to the New Hope-Solebury Superintendent Search Committee for the period from August 2015 until December 31, 2015 or until assistance is no longer requested for an approximate total reimbursement amount of \$1,000 for expenses.

APPROVAL OF AGREEMENT

Approved the Field Placement Agreement with Bryn Mawr College Graduate School of Social Work and Social Research for the period of August 31, 2015 through April 22, 2016 at no cost. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF CONTRACTS AND PURCHASES

Approved the following Contracts and Purchases for September 2015 in the total amount of \$210,424.84:

CONTRACTS	DESCRIPTION	BUDGET	AMOUNT
Lauren Almluf	Presenter Contract for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	\$0.00
Margaret Angelitis	Presenter Contract for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	0.00
Dr. Susan Angstadt	Presenter Contract for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	0.00
Anzio Academics, Inc.	Presenter Contract for Seven (7) Online, Three (3) Credit Courses @\$2,400.00 Max Each and One (1) Online, Two (2) Credit Course @\$1,600.00 Max During Fall	Local In-Service	18,400.00

Semester			
Scott Berger	Presenter Contract for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	0.00
Michael Bielawski	Presenter Fee for Three (3) Online, Three (3) Credit Courses @\$2,400.00 Max Each During Fall Semester	Local In-Service	7,200.00
Rhonda Bielawski	Presenter Fee for Two (2) Online, Three (3) Credit Courses @\$2,400.00 Max Each During Fall Semester	Local In-Service	4,800.00
Blackboard	Moodlerooms Joule Package Renewal Includes 1,500 Users for 2015-2016	Technology Services	9,720.00
Blackboard	IU Customer Web Design	Technology Services	500.00
Sandra M. Cislo	Presenter Fee for Three (3) PDE New Federal Programs Coordinators Trainings @\$700.00 Each on September 17, 2015, March 11, 2016 and May 24, 2016	Title I	2,100.00
Mary Doherty	Presenter Contract for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	0.00
Cheryl Everett	Presenter Contract for Two (2) Sessions at the Gifted Conference on November 18, 2015	Local In-Service	0.00
Gallagher and Associates, Inc.	Presenter Fee for Workshop on May 16, 2016, @\$4,500 Plus Expenses	Local In-Service	6,300.00
Heineman	Presenter Fee for Two (2) Workshops Each During Fall Semester	Title II	7,440.00
Charyl Kerns Hills	Presenter Contract for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	0.00
Ashleigh James	Presenter Fee for Four (4) Online, Three (3) Credit Courses @\$2,400.00 Max Each During Fall Semester	Local In-Service	9,600.00

Tom Josiah Consulting, LLC	Business Services for the Morrisville School District @\$95.00 Per Hour Not To Exceed 80 Hours	Business Services	7,600.00
Rick Knoedler	Presenter Contract for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	0.00
Matthew S. Levin	Presenter Fee for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	10.35
Steven R. Marrone, Academic Consulting & Training	Presenter Fee for PDE New Federal Programs Coordinators Training on September 17, 2015	Title I	1,000.00
Steven R. Marrone, Academic Consulting & Training	Presenter Fee for PDE New Federal Programs Coordinators Training on March 11, 2016	Title I	1,000.00
Steven R. Marrone, Academic Consulting & Training	Presenter Fee for PDE New Federal Programs Coordinators Training on May 24, 2016	Title I	1,000.00
Mary Muhlenhaupt	Presenter Fee for a Special Education Workshop @\$500.00 During Fall Semester	School Age Special Ed	500.00
Sue Saddlemire	Presenter Contract for One (1) Session at the Gifted Conference on November 18, 2015	Local In-Service	0.00
Dr. Kim Shienbaum	Presenter Fee for Two (2) Online, Three (3) Credit Courses @\$2,400.00 Each and Two (2) Online, Two (2) Online Credit Courses @\$1,600.00 Each During Fall Semester	Local In-Service	8,000.00
Josh Stein	Presenter Fee for Three (3) Online, Three (3) Credit Courses and Two (2) Online Classes @\$2,400.00 Max Each During Fall Semester	Local In-Service	12,000.00
Dr. Bryan Kent Wallace	Keynote Speaker and Presenter Fee for the Gifted Conference on November 18, 2015	Local In-Service	2,500.00
William Yerger	Presenter Fee for One (1) Online, Three (3) Credit Course @\$2,400.00 During Fall Semester	Local In-Service	2,400.00
Sub-Total:			<u>\$102,070.35</u>

PURCHASES	DESCRIPTION	BUDGET	AMOUNT
Crisis Prevention Institute, Inc.	Five Hundred (500) CPI Full and Refresher Bundle w/Blue Cards @\$20.09 Each and Fifty (50) CPI Full Training Hybrid @30.00 Each	School Age Special Ed	\$11,545.00
Days Inn	Hotel Accomodations for PAIMS Meetings in State College During 2015-2016	Instructional Materials Technology Applications Technology Services Facility Services	\$656.00 754.40 295.20 262.40
Dell Marketing LP	Fourteen (14) Dell Latitude E5450/5450 BTX Computer	Title I	12,415.20
IDEATECTS, Inc.	Provide Leadership Dynamics to Additional Out of County Contracts for 2015-2016	Leadership Dynamics	5,000.00
Richard Kapusta (dba: Richard Kapusta & Company)	Design Services for the BCIU 22 and Samuel Everitt School	Facility Services- BCIU Facility Services- Everitt	6,000.00 6,000.00
Management Information Technology USA, Inc. (dba: ChildPlus Software)	ChildPlus.net Annual Contract for Headstart Student Information System from December 1, 2015 through November 30, 2016	Head Start	8,816.89
McCafferty	Service/Repairs for Vans for 2015-2016	Transportation	20,000.00
Tozour-Trane Energy	Rental of Portable Air Conditioning Unit for Samuel Everitt School	Facility Services- Everitt	6,000.00
Joseph Vaughn Wagner (dba: Ameriblasts, Inc.)	Flagpole Refinishing at Samuel Everitt School	Facility Services- Everitt	2,200.00
Wilson Language Training	Nineteen (19) Foundations Multilevel Kit - K2 Second Edition @\$949.00 Each Plus Shipping; Six (6) Foundations Classroom Sets @\$1,379.00 Each Plus Shipping To Be Delivered to Various Bucks County Schools	IDEA	28,409.40
		Sub-Total:	<u>\$108,354.49</u>

Grand Total: \$210,424.84

APPROVAL OF COOPERATIVE PURCHASING BID

Approved to Award the Bucks County Schools Cooperative Purchasing Group Bid #16-607 for Grocery to the recommended vendor, Kast Distributors, Inc., for the period of October 1, 2015 through September 30, 2016 in the amount of \$223,522.72.

APPROVAL OF AGREEMENT

Approved the Educational Staffing Agreement with the New Hope-Solebury School District for the period of July 1, 2015 through June 30, 2016 for revenue in the amount of \$476.40 per day. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF LEASE AGREEMENT

Approved the Lease Agreement with Ombudsman Educational Services, Ltd. to sublease Classroom Space at Samuel Everitt Learning Center for the term of September 1, 2015 through August 31, 2016 in the revenue amount of \$66,555. (Refer to Lease Agreement in September 15, 2015 Board Agenda).

APPROVAL OF LEASE AGREEMENT

Approved the Lease Agreement with KenCrest Services to sublease Classroom Space at Samuel Everitt Learning Center for the term of August 1, 2015 through June 30, 2020 for the follow revenue amounts: \$59,195 (2015-2016), \$66,510 (2016-2017), \$68,505 (2017-2018), \$70,560 (2018-2019) and \$72,677 (2019-2020) (Refer to Lease Agreement in September 15, 2015 Board Agenda).

APPROVAL OF INTRODUCTORY READING OF POLICY

Approved the Introductory Reading of Policy 716 – Integrated Pest Management (Refer to Policy in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENTS

Approved the Special Education Services Agreements with a Bucks County School District and Charter Schools for the period of July 1, 2015 through June 30, 2016 for a total revenue amount of \$1,033,992. (Refer to Agreements in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENTS

Approved the Special Education Services Agreements with a Private Residential Rehabilitation Institution (PRRI) and an Out of County School District and for the period of July 1, 2015 through June 30, 2016 for total revenue in the amount of \$105,805. (Refer to Agreements in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Special Education Services Agreement with Mansfield Township, NJ School District for the period of July 1, 2014 through June 30, 2015 for revenue in the amount of \$42,400. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Early Childhood Private Provider Agreement with General Healthcare Resources, Inc. for the period of July 1, 2015 through June 30, 2016 in the amount of \$25,000. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF LEASE AGREEMENT

Approved the Early Childhood Lease Agreement with Ohev Shalom of Bucks County for the period of September 1, 2015 through June 30, 2016 in the amount of \$10,000, pending solicitor's approval. (Refer to Lease Agreement in September 15, 2015 Board Agenda).

APPROVAL OF WAIVER AGREEMENT

Approved the Early Childhood Waiver Agreement for the period of June 15, 2015 through August 14, 2015 for an amount not to exceed \$7,250. (Refer to Waiver Agreement in September 15, 2015 Board Agenda).

APPROVAL OF AMENDMENT TO AGREEMENT

Approved the Second Amendment to Alternative Education Services Agreement with Ombudsman Educational Services, Ltd. for the 2015-2016 School Year in the amount of \$358,796. (Refer to Amendment to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENTS

Approved the Alternative Education Services Agreements with Pennridge, Quakertown and Upper Perkiomen School Districts for the following school years and amounts: (Refer to Agreements in September 15, 2015 Board Agenda).

Pennridge School District:

2015-2016 \$200,080
2016-2017 \$206,080
2017-2018 \$212,260

Quakertown Community School District

2015-2016 \$360,144
2016-2017 \$370,944
2017-2018 \$382,068

Upper Perkiomen School District
 2015-2016 \$100,040
 2016-2017 \$103,040
 2017-2018 \$106,130

APPROVAL OF AGREEMENT

Approved to Renew the Independent Contractor Agreement with Debra M. Kriete to provide assistance in obtaining E-Rate Funding for Telecommunication and Internet Access for the Intermediate Unit and its Regional Wide Area Network (RWAN) members for the period of July 1, 2015 through June 30, 2016 in an amount not to exceed \$25,000, pending solicitor's review. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved to Renew the Agreement with Medical Transport Systems, Inc. for the period of September 1, 2015 through August 31, 2016 for the following round trip rate for vehicle and driver (Refer to Agreement in September 15, 2015 Board Agenda):

- 2 hours: \$86.00
- 3 hours: \$129.00
- 4 hours: \$172.00
- 5 hours: \$215.00
- 6 hours: \$258.00
- Aide Rate: \$20.00 per hour

APPROVAL OF CONTRACTS AND PURCHASES

Approved the following Contracts and Purchases for August 2015 in the total amount of \$120,319:

CONTRACTS	DESCRIPTION	BUDGET	AMOUNT
Andrea Rogers	Presenter Fee for a Maximum of Five (5) Music Round Activities @\$75.00 Per Session During the 2015-2016 School Year	Special Education	\$375
Blended Schools Network	Yearly Renewal for Learning Management System Licensing (LMS), October 1, 2015 - September 30, 2016	Bridges Virtual	14,044
College Board	Presenter Fee for One (1) Day Workshop on October 8, 2015	Local In-Service	5,000
CubeSmart Management, LLC	Four (4) Self-Storage Units for Head Start Program - Rental Fee 2015-2016 School Year	Head Start	12,000

Gabrielle Sereni, Esq.	Presenter Fee for the Gifted Conference on November 18, 2015	Local In-Service	300
getAbstract Inc.	Yearly Renewal for Online Library Subscription for Five (5) Users from July 11, 2015 - July 10, 2016	Instructional Materials	625
Scott Snyder	Professional Stipend for Web Tools Presentation on August 17, 2015	Technology Application	250
Waste Management of PA, Inc.	Weekly Trash Pickup and Miscellaneous Services as Needed for Three (3) Years effective 7/8/2015 at Samuel Everitt Elementary School	Facility Services - Everitt	28,088
Wilson Language Training Corp	Presenter Fee for Three (3) Workshops to be Held During Summer Session 2015 @\$2,200.00 Each	IDEA	6,600
Western Pest Services	Integrated Pest Management Program at Samuel Everitt Elementary School for the 2015-2016 School Year	Facility Services - Everitt	1,188
Sub-Total:			\$54,051

PURCHASES	DESCRIPTION	BUDGET	AMOUNT
Access Security Corporation	Samuel Everitt Elementary School Access Control Project - Cameras & Access Control Hardware per CoStars Pricing	Facility Services - Everitt	\$17,515.00
ASC, Incorporated	Sealcoating & Striping Services for Samuel Everitt Elementary School	Facility Services - Everitt	7,850
Connections Education/Advanced Academics	Additional Student Enrollments in Bridges Virtual Summer Program	Bridges Virtual	10,000
Eric Becker, dba The Wire Runner	Fire & Burglar Alarm System & Miscellaneous Service Expenses for the 2015-2016 School Year at Samuel Everitt Elementary School	Facility Services - Everitt	3,248
Genius SiS, Inc.	2015-2016 Bridges Virtual Student Enrollment Licensing	Bridges Virtual	5,000
John Beck's Auto Body	Repairs/Services for IU Vehicles During the 2015-2016 School Year	Transportation	20,000
Minch Professional Cleaning Services LLC	Window Cleaning Services for the 2015-2016 School Year at Samuel Everitt Elementary School	Facility Services - Everitt	1,000

Patriot Fence & Iron Works, LLC	Increase to P.O. for Fencing Project @ Samuel Everitt Elementary School	Facility Services - Everitt	1,170
Plasco ID Holdings, LLC	Samuel Everitt Elementary School Access Control Project - ID Cards & Supplies per GSA Contract Pricing	Technology Services	3,800
Ruth A. Geisel	Increase to P.O. for Providing Literacy Coaching to Bristol Township School District	Keystones to Opportunity	10,000
Sherwin-Williams	Replacement Window Blinds for Samuel Everitt Elementary School	Facility Services - Everitt	4,200
Sub-Total:			<u>\$66,268</u>
Grand Total:			<u>\$120,319</u>

APPROVAL OF MEMORANDUMS OF UNDERSTANDING (MOUs)

Approved the Memorandums of Understanding with Centennial School District and Bensalem Township School District regarding the provision of parking spaces for Head Start vehicles for the period of June 1, 2015 through May 31, 2020 for an amount in-kind. (Refer to MOUs in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENTS

Approved the Contracts to Purchase Meals from Schools for Bucks County Head Start Centers in Bucks County for the period of September 1, 2015 through June 30, 2016 for a total estimated amount of \$338,532.65. (Refer to Agreements in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Provider Agreement with Educational Information and Resource Center (EIRC) for 60in60 Web Tools Workshop on August 16, 2015 for revenue in the amount of \$500. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved the General Contracted Consultant Agreement with Pennsylvania Training and Technical Assistance Network (PaTTAN), Pennsylvania Department of Education and the Montgomery County Intermediate Unit #23 for the period of July 1, 2015 through Jun 30, 2016 for revenue in the amount of \$5,000. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Educational Staffing Agreement with Council Rock School District for the period of July 9, 2015 through May 31, 2016 for revenue in the amount of \$830.50 per day. (Refer to Agreement in September 15, 2015 Board Agenda).

APPROVAL OF HUMAN RESOURCES ITEMS

Approved the Human Resources Items (A-E) (Refer to attached Report dated September 9, 2015).

Upon a motion by Mrs. Patty Sexton, seconded by Mr. John D'Angelo, and passed unanimously by voice vote of ten (10) Board Members (Mrs. Wanda Kartal left the meeting for another commitment), the Board approved the following Item (#2):

APPROVAL OF DEDICATION

Approved the Dedication of the Dr. Barry J. Galasso Early Childhood Services Center.

INFORMATION ITEM: Rebecca Malamis, Esq. provided the Legislative Report.

VOTING FOR 2016 PSBA OFFICERS AND AT-LARGE REPRESENTATIVES

The Board members completed the 2016 PSBA Officers and At-Large Representatives ballot, which were tabulated with the following majority votes:

President-Elect: Mark B. Miller
Vice President: Michael Faccinetto
At-Large Representative (East): Larry Feinberg

The Board Secretary submitted the results on the on-line PSBA Simply Voting website.

OLD BUSINESS – None

NEW BUSINESS – Mrs. Patty Sexton commented on the excellent band performance at Morrisville High School last Friday evening, September 11, 2015.

PUBLIC PARTICIPATION - None

EXECUTIVE SESSION

Upon a motion by Mrs. Sandra Weisbrot, seconded by Mrs. Patty Sexton, and passed by unanimous voice vote of ten (10) Board Members, the Board agreed to adjourn to Executive Session at 7:45 PM.

The Board adjourned to Executive Session to discuss the Collective Bargaining Agreement with the BCIU Education Association.

Upon a motion by Mrs. Alison Smith, seconded by Mrs. Patty Sexton, and passed by unanimous voice vote of ten (10) Board Members, the Board agreed to reconvene to public meeting from Executive Session at 8:13 PM.

Upon a motion by Mr. John D'Angelo, seconded by Mrs. Patty Sexton, and passed unanimously by roll call vote of ten (10) Board Members, the Board approved the following item:

BOARD MEMBER	Y/N	BOARD MEMBER	Y/N
Mr. Michael Hartline, P	Y	Mr. John D'Angelo	Y
Mrs. Patricia Sexton, VP	Y	Mrs. Ada Miller	Y
Mrs. Carol Clemens	Y	Mrs. Helen Cini	Y
Mrs. Alison Smith	Y	Mr. Ron Jackson	Y
Mrs. Susan Cummings	Y		
Mrs. Sandra Weisbrot	Y		

APPROVAL OF AGREEMENT

Approved the Collective Bargaining Agreement between the Bucks County Intermediate Unit Board of School Directors and the Bucks County Intermediate Unit Education Association for the period of July 1, 2014 through June 30, 2018. (Refer to Agreement in September 15, 2015 Board Agenda).

ADJOURNMENT

Upon a motion by Mrs. Alison Smith, seconded by Mrs. Sandy Weisbrot, and passed by unanimous voice vote of ten (10) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 8:25 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: **Tuesday, October 20, 2015 at 7:00 PM** at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901



Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
September 14, 2015

- I. The regular meeting of the MBIT Executive Council was convened on Monday, September 14, 2015 at 5:31 p.m. by Mr. Charles Kleinschmidt, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

Council Members

Mr. Mark Byelich, Council Rock S.D. – (Arrived at 5:48 PM)
Ms. Kati Driban, Centennial S.D.
Dr. Bill Foster, Council Rock S.D.
Mr. John Gamble, Central Bucks S.D.
Mr. Joseph Jagelka, Central Bucks S.D.
Mr. Charles Kleinschmidt, Centennial S.D.
Mrs. Kelly Unger, Central Bucks S.D. – (Arrived at 5:32 PM)

Absent

Mr. James Hayden, New Hope Solebury S.D.
Mr. Mark B. Miller, Centennial S.D.

Others in Attendance:

Mrs. Denise Dohoney, Assistant Director
Mr. Jeffrey Garton, Esq., School Solicitor
Mr. Richard Hansen, Facility Supervisor
Mrs. Roberta Jackiewicz, Assistant Board Secretary
Mr. Vincent Loiacono, Director of Facility Operations
Mrs. Stacy Pakula, Career and Technical Education Supervisor
Mrs. Kathryn Strouse, Administrative Director
Mr. Robert Vining, Business Manager
Dr. David P. Weitzel, MBIT Superintendent of Record, Central Bucks S.D.

Mrs. Unger arrived at 5:32 PM.

- II. Ms. Michelle Crunkleton, Central Bucks School District Parent, presented information on the detrimental effects of sleep deprivation for adolescents due to the early start time for Middle School and High School. She said that one of the obstacles her school district faces in starting later is that her district's schedule is intertwined with the schedule of other districts and the Middle Bucks Institute of Technology. She would like the schools to start at a later time.
- III. Mr. Kleinschmidt reported on the summer renovation projects and noted that they are just about complete. The teachers returned from summer break on August 25th and had three days of in-service followed by a classroom prep day. On Tuesday, September 1st Middle Bucks welcomed students. Teachers have been busy conducting orientation, explaining the safety rules and helping the students find their way around the school. A welcome

back assembly and a SkillsUSA presentation was held on Thursday, September 3rd. He concluded by saying that the school year is certainly off to a great start.

Mr. Kleinschmidt announced that Mrs. Huf has retired from the Centennial School Board and the Middle Bucks Institute of Technology Executive Council. He extended best wishes to her in her retirement and announced that she will be honored at the Centennial School District Board meeting on Tuesday, September 29 at the Centennial School District Administration Building.

Mr. Kleinschmidt welcomed back Ms. Katherine Driban, who has been appointed by Mrs. Schrader-Lynch to take over Mrs. Huf's seat on the MBIT Executive Council. He thanked Ms. Driban for coming back.

- V. Ms. Driban said there's many different reasons to be proud of working with MBIT. The press coverage is all about community service and responsibility to the public and the people around you. She thinks it's so awesome that our students are always exhibiting that behavior and is so nice to consistently see it over and over, no matter what program they attend. It's just exciting and she loves it.

There was a discussion about the change of the school start time, which included that the biggest obstacle to changing the school start time is sports and it would have to be a state wide thing for that to happen and there are also transportation issues. Most children, if asked, don't want to stay at school later because they wouldn't be able to fit in all of their after school activities. The availability of modern conveniences has changed how late children stay up. There are many things that are impediments to districts changing the school times, including schools they interact with and interaction among Suburban One Sports etc. Research does show that more sleep is better, it doesn't matter when, just how much.

- VI. Ms. Driban moved, Mr. Gamble seconded, passed unanimously, to approve the minutes of the August 10, 2015 meeting. Attachment 1 (pg. 7)

Mr. Byelich arrived at 5:48 PM

VII. Routine Business:

A. Administrative Report

1. Mrs. Dohoney shared an overview of the new teacher orientation and staff in-service activities. The in-service topics included educator effectiveness, discipline techniques, technology made easy, and the staff completed online training on Bloodborne Pathogens, Hazard Communications and Anaphylaxis and Anaphylactic Shock (Epi Pen). There was also a guest speaker that talked about human relations.
2. Mrs. Pakula shared pictures from the first day of school from a student's perspective. The students reviewed the Student Handbook and Parent Guide, and attended a welcome back assembly. They were reminded that we strive to

promote a culture of tolerance, inclusion and an environment where everyone feels safe and that the faculty and staff are here to support them in accomplishing their goals and provide opportunities for growth. She said the year is off to a great start.

3. Mrs. Strouse reviewed the goals and objectives for the 2015/16 school year. The goals include initiating the Pennsylvania Department of Education Comprehensive Plan process, implement Act 71 Suicide Prevention program in accordance with the Pennsylvania Department of Education mandate, implement House Bill 1276 Child Protective Services Law, participate in the Pennsylvania Department of Education Technical Assistant Program, explore ALICE Enhanced Lockdown program, implement the Sports Therapy and Exercise Management program, and successful student recruitment.

Successful student recruitment includes developing strategies for increasing awareness of non-traditional career pathways, target marketing strategies to programs with a 3-year trend in declining enrollment and to establish a student focus group to determine perceived barriers to attending MBIT. Additional goals are to create a male locker room on A 2nd floor, repair the automotive lab floor, replace six transformers, install magnetic induction lighting and replace crumbling concrete.

There was a short discussion regarding the clearances required for the employers participating in the Co-op program. The discussion included the challenges with the process, some of the issues faced with obtaining the clearances from these employers and reimbursing the employers for their cost to obtain the clearances.

4. Mrs. Strouse and Mr. Hansen provided a presentation about the farmhouse located on the property of Middle Bucks Institute of Technology. They shared information about the farmhouse history, the role of the Middle Bucks Area Vocational Technical School Authority and their membership, condition of the structure, required asbestos abatement and repairs needed. Mr. Hansen reported that Tinari Demolition Company assessed the demolition costs at \$35,500 to remove the house and garage. It would cost another \$13,000 for the asbestos abatement.

Mrs. Strouse suggested the Executive Council consider having a formal feasibility study to determine whether the farmhouse should be renovated or demolished. The Engineers estimated it would cost approximately \$200,000 to renovate the property enough for students to be able to work on it and it would cost approximately \$50,000 to demolish the house, including the asbestos abatement.

There was a lengthy discussion, which covered the possibility of rebuilding, renovating or demolishing the farmhouse. The discussion included the necessity of a feasibility study, reclaiming some of the house materials, costs of repairs versus rent received, time that MBIT employees spent on repairs

and management of the property, the farmhouse has no historical value, market value for rental once renovated, actual costs to renovate versus estimated costs, how long it would take to recoup the money spent on renovation, how long after renovation before major repairs need to be done again, the possibility of subdividing and selling, not knowing what would be built there if we subdivided, our liability and zoning issues.

Administration was asked to obtain information about what it will cost to renovate to residential, what the opportunity is to lease it out as commercial, what it will take to rezone and what it looks like if we are able to sub divide.

Mr. Gamble exited the meeting at 6:47 PM.

5. Mr. Vining provided a follow-up on the refinance of the remaining 2006 Bonds. The Middle Bucks Area Vocational School Authority explored a bank loan versus a bond transaction. PFM provided a study of a bank loan versus a bond deal negotiated through Boening and Scattergood. The bond deal, at that moment, would generate about \$60,000 more and would be useful to pay for eventual roof repairs. After all costs, a bank loan would generate about \$300,000 in savings and the bond deal would generate \$360,000 in savings. The Authority directed us to proceed with the bond transaction. In order to proceed with the bond transaction, because the school districts are incurring new debt, we must have a consenting resolution passed at the member school districts. Mr. Vining informed the Executive Council that there will be a parameters resolution coming to their schools, that says there must be at least a 3% savings, after all costs, to proceed with advanced refunding of the remaining bonds. It will be sent to the Superintendents and Business Administrators.
- A. Ms. Driban moved, Dr. Foster seconded, **passed** unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 3 (pg. 17)
 - B. Committee Reports
 1. Dr. Weitzel, Superintendent and Chairperson of the Professional Advisory Council said that there was nothing to report in addition to the minutes in the packet. Attachment 4 (pg. 20)
 2. The Finance Committee meeting scheduled on Tuesday, September 8, 2015 at 4:30 PM was cancelled. – Mrs. Kelly Unger, Chairperson. Attachment 5 (pg. 21)
 3. The Building, Security and Technology Committee meeting scheduled on Tuesday, September 8, 2015 at 5:15 PM was cancelled. – Mr. Joseph Jagelka, Chairperson. Attachment 6 (pg. 22)

4. The Program, Policy and Personnel Committee meeting scheduled on Tuesday, September 8, 2015 at 6:00 PM was cancelled. – Dr. Bill Foster, Chairperson. Attachment 7 (pg. 23)
- D. Ms. Driban moved, Mr. Jagelka seconded, **passed** unanimously, to approve the Cash Payments Report for August. Attachment 8 (pg. 24)
- E. Ms. Driban moved, Mr. Jagelka seconded, **passed** unanimously, to approve the Treasurer's Report for July. Attachment 9 (pg. 39)

VI. Current Agenda Items

A. Personnel Items

1. Ms. Driban moved, Mr. Jagelka seconded, **passed** unanimously, to ratify the employment of Lynda Moyer, as Health Occupations Teacher, effective August 25, 2015, at Step 10, Level A (\$65,839/Year).
2. Ms. Driban moved, Mr. Jagelka seconded, **passed** unanimously, to ratify the qualifying leave of absence consistent with Policy #535.1 – Family and Medical Leave for Renee Elliott, Administrative Assistant - Main Office/Attendance Officer, effective August 27, 2015.
3. Ms. Driban moved, Mr. Jagelka seconded, **passed** unanimously, to ratify the employment of Louise Forliano as part-time short-term substitute Main Office Administrative Assistant/Receptionist effective September 4, 2015 until the return of our staff member, at an hourly rate of \$16.00, with statutory benefits only.
4. Ms. Driban moved, Mr. Jagelka seconded, **passed** unanimously, to approve the employment of Arlene Forman as part-time short-term substitute Main Office Administrative Assistant/Receptionist effective September 16, 2015 until the return of our staff member, at an hourly rate of \$16.00, with statutory benefits only.
5. Ms. Driban moved, Mr. Jagelka seconded, **passed** unanimously, to approve employment of the additional fall 2015 Adult Evening School staff. Attachment 10 (pg. 54)
6. Ms. Driban moved, Mr. Jagelka seconded, **passed** unanimously, to approve the Occupational Advisory Committee Members (OAC) for the 2015/16 school year. Attachment 11 (pg. 55)

B. Policies

1. Ms. Driban moved, Dr. Foster seconded, **passed** unanimously, to adopt revised Board Policy No. 222, Tobacco, in the Pupils Section. Attachment 12 (pg. 68)

2. Ms. Driban moved, Dr. Foster seconded, **passed** unanimously, to adopt revised Board Policy No. 806 – Child/Student Abuse, in the Operations Section. Attachment 13 (pg. 70)
3. Ms. Driban moved, Dr. Foster seconded, **passed** unanimously, to reapprove Board Policy No. 249, Bullying/Cyberbullying, in the Pupils Section. Attachment 14 (pg. 90)

C. Other Matters for Consideration

1. Ms. Driban moved, Dr. Foster seconded, **passed** unanimously, to approve Administration to use the Budgetary Reserve Fund to reimburse the designated employee from each company participating in the work-based education program for obtaining background clearances during the 2015-2016 school year to assure compliance with House Bill 1276.
2. Ms. Driban moved, Dr. Foster seconded, **passed** unanimously, to receive and file the 2015/16 Administrative Goals and Objectives. Attachment 2 (pg. 13)
3. Dr. Foster moved, Mrs. Unger seconded, **passed** 4 ayes, 1 nay (Mr. Byelich), 1 abstention (Mr. Kleinschmidt didn't know enough about this candidate) to approve submission of the Middle Bucks Institute of Technology Executive Council vote for PSBA officer candidate as follows: President elect, Mary Birks.
4. Ms. Driban moved, Mrs. Unger seconded, **passed** 5 ayes, 0 nays, 1 abstention (Mr. Byelich) to approve submission of the Middle Bucks Institute of Technology Executive Council vote for PSBA officer candidate as follows: Vice President, Michael Faccinetto.
5. Ms. Driban moved, Dr. Foster seconded, **passed** 5 ayes, 0 nays, 1 abstention (Mr. Byelich) to approve submission of the Middle Bucks Institute of Technology Executive Council vote for PSBA officer candidate as follows: At-Large Representative (East) Larry Feinberg.

- VII. Ms. Driban moved, Mrs. Unger seconded, **passed** unanimously, to adjourn the September 14, 2015 meeting of the MBIT Executive Council at 7:14 PM.

Respectfully submitted,

Joseph Jagelka
Secretary

Roberta Jackiewicz
Assistant Secretary

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

November 10, 2015

FOR ACTION: Accounts Payable Check Register Approval

The Accounts Payable Check Registers included herein provide a listing of payment transactions for Fund 1 checks dated October 31, 2015 and November 5, 2015; and Fund 3 checks dated October 29, 2015.

RECOMMENDATION:

The administration is recommending that the Board approve the payment transactions listed in the Check Registers as noted above.

Bank Account - Check Details by Date

Central Bucks School District

October 29, 2015 3:23 PM

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MPINTO

fund ①
A/P *P/R*

Bank Account: No.: TD GENERAL AP, Date Filter: 10/31/15

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
10/31/15	189076	13986	CA SDU	85.93	0.00	Posted
10/31/15	189077	009920	CBEA	70,988.73	0.00	Posted
10/31/15	189078	009921	CBESPA	10,920.18	0.00	Posted
10/31/15	189079	009923	CBTA	1,598.97	0.00	Posted
10/31/15	189080	010067	PHEAA	525.00	0.00	Posted
10/31/15	189081	010100	UNITED WAY OF BUCKS CO	292.94	0.00	Posted
			Totals for 10/31/15	84,411.75	0.00	

Bank Account - Check Details by Date

Central Bucks School District

November 5, 2015 8:31 AM

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MPINTO

Bank Account: No.: TD GENERAL AP, Date Filter: 11/05/15

Check Ledger: Bank Account No.: TD GENERAL AP

Fund 0 AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
11/05/15	189082	17270	21ST CENTURY CYBER CHARTER SC	4,700.43	0.00	Posted
11/05/15	189083	6497	AATSP	65.00	0.00	Posted
11/05/15	189084	550	ABLE NET, INC.	567.60	0.00	Posted
11/05/15	189085	000044	ACE MAINTENANCE	82.00	0.00	Posted
11/05/15	189086	13994	AGORA CYBER CHARTER SCHOOL	30,376.71	0.00	Posted
11/05/15	189087	6730	ALA	174.64	0.00	Posted
11/05/15	189088	000126	ALLEN INC., GEORGE C.	560.00	0.00	Posted
11/05/15	189089	18400	ALTERNATIVE BENEFIT SYSTEMS, IN	998.75	0.00	Posted
11/05/15	189090	000200	AMERICAN MARKING SYSTEMS	85.00	0.00	Posted
11/05/15	189091	18250	AMPRO SPORTS	108.00	0.00	Posted
11/05/15	189092	18394	ANITA MARKO	225.00	0.00	Posted
11/05/15	189093	17295	APPLE INC.	3,000.00	0.00	Posted
11/05/15	189094	8554	AQUA PA	1,391.79	0.00	Posted
11/05/15	189095	17391	ARAMARK	8,101.71	0.00	Posted
11/05/15	189096	18098	ARTS ACADEMY CHARTER SCHOOL	3,846.51	0.00	Posted
11/05/15	189097	1665	ASCD	118.00	0.00	Posted
11/05/15	189098	2835	ASSOC. FOR SUPER. & CURR. DEV./A	59.00	0.00	Posted
11/05/15	189099	17778	ASSURANT EMPLOYEE BENEFITS	35,384.44	0.00	Posted
11/05/15	189100	000380	ATTENDANCE/CHILD ACCT PROF AS	230.00	0.00	Posted
11/05/15	189101	16228	AUSTILL'S REHABILITATION SERVICE	130,340.52	0.00	Posted
11/05/15	189102	G09434	AZZARANO, LINDA	184.64	0.00	Posted
11/05/15	189103	000483	BAUMAN CRANE CO.	787.50	0.00	Posted
11/05/15	189104	000495	BEARINGS & DRIVES UNLIMITED	4,592.44	0.00	Posted
11/05/15	189105	F08002	BERGER, SCOTT	98.56	0.00	Posted
11/05/15	189106	B04076	BOLTON, DAVID	307.26	0.00	Posted
11/05/15	189107	A001207	BOOTHMAN, DELLA	254.78	0.00	Posted
11/05/15	189108	000600	BOUND TO STAY BOUND BOOKS	101.39	0.00	Posted
11/05/15	189109	G09361	BRACE, KATHLEEN	175.22	0.00	Posted
11/05/15	189110	17017	BRANCH VALLEY PROPERTIES	1,707.00	0.00	Posted
11/05/15	189111	17896	BRANDYWINE ELEVATOR GROUP	1,780.00	0.00	Posted
11/05/15	189112	G09719	BREISH, BENJAMIN	1,059.49	0.00	Posted
11/05/15	189113	004740	BSN SPORTS	170.54	0.00	Posted
11/05/15	189114	009176	BUCKINGHAM TOWNSHIP	120.00	0.00	Posted
11/05/15	189115	000693	BUCKINGHAM TWP WATER & SEWER	2,254.05	0.00	Posted
11/05/15	189116	17116	BUCKS LEARNING ACADEMY	24,327.00	0.00	Posted
11/05/15	189117	17597	BUDGET LIBRARY SUPPLIES	110.00	0.00	Posted
11/05/15	189118	18398	BUILDING SYSTEMS & SERVICES, IN	5,871.00	0.00	Posted
11/05/15	189119	17381	CAMPBILL SPECIAL SCHOOL INC	4,827.68	0.00	Posted
11/05/15	189120	000900	CAROLINA BIO SUPPLY CO. (STC)	19.35	0.00	Posted
11/05/15	189121	3514	CHESTER COUNTY INTERMEDIATE U	5,368.55	0.00	Posted
11/05/15	189122	16059	CHICAGO EDUCATION PUBLISHING C	676.83	0.00	Posted
11/05/15	189123	16230	CLARITY SERVICE GROUP	360.00	0.00	Posted
11/05/15	189124	16348	CLASSROOM DIRECT	45.33	0.00	Posted
11/05/15	189125	18377	CLAUDIA GROVES CHERNOW, MD	900.00	0.00	Posted
11/05/15	189126	001020	CNB SEWER AUTHORITY	633.20	0.00	Posted
11/05/15	189127	10245	COMMONWEALTH CONNECTIONS AC	34,867.87	0.00	Posted
11/05/15	189128	12445	CONSERVATION RESOURCES	111.35	0.00	Posted
11/05/15	189129	7607	CREFELD SCHOOL	14,850.00	0.00	Posted
11/05/15	189130	001563	CURRICULUM ASSOCIATES, INC.	95.49	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

November 5, 2015 8:31 AM

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MPINTO

Bank Account: No.: TD GENERAL AP, Date Filter: 11/05/15

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
11/05/15	189131	001586	D & M MACHINE, INC.	180.00	0.00	Posted
11/05/15	189132	G09448	DAVIDSON, CASEY	152.16	0.00	Posted
11/05/15	189133	001620	DELCREST MEDICAL PRODUCTS	361.95	0.00	Posted
11/05/15	189134	001692	DEMCO	807.50	0.00	Posted
11/05/15	189135	001720	DETLAN EQUIPMENT INC.	314.27	0.00	Posted
11/05/15	189136	G09374	DETWELER, COREY	56.93	0.00	Posted
11/05/15	189137	001752	DICK BLICK COMPANY, INC.	834.09	0.00	Posted
11/05/15	189138	G09714	DILG, CLIFFORD	45.31	0.00	Posted
11/05/15	189139	14152	DIRECT ENERGY	275.35	0.00	Posted
11/05/15	189140	001878	DOYLESTOWN ELEC. SUPPLY CO.	0.00	0.00	Voided
11/05/15	189141	001878	DOYLESTOWN ELEC. SUPPLY CO.	799.46	0.00	Posted
11/05/15	189142	001896	DOYLESTOWN GLASS CO.	595.00	0.00	Posted
11/05/15	189143	3556	EAI EDUCATION	74.53	0.00	Posted
11/05/15	189144	10175	EDMENTUM	1,671.00	0.00	Posted
11/05/15	189145	17216	EDUCERE, LLC	17,273.00	0.00	Posted
11/05/15	189146	002188	ELECTRONICS EXPRESS	589.80	0.00	Posted
11/05/15	189147	9100	EMERSON NETWORK POWER,	6,667.50	0.00	Posted
11/05/15	189148	11278	ENABLEMART	40.50	0.00	Posted
11/05/15	189149	G09634	ENAMA, LAURA	545.00	0.00	Posted
11/05/15	189150	1114	EPLUS TECHNOLOGY, INC.	397.75	0.00	Posted
11/05/15	189151	15203	ESTABLISHED TRAFFIC CONTROL	389.50	0.00	Posted
11/05/15	189152	002272	ETA HAND2MIND	82.75	0.00	Posted
11/05/15	189153	002274	EUREKA STONE QUARRY, INC	320.16	0.00	Posted
11/05/15	189154	18046	EVERYDAY SCHOOL SUPPLY	236.95	0.00	Posted
11/05/15	189155	17107	EXPANDING EXPRESSIONS	367.40	0.00	Posted
11/05/15	189156	18360	EYEMED VISION CARE	17,524.54	0.00	Posted
11/05/15	189157	G09166	FASH, MATTHEW	833.00	0.00	Posted
11/05/15	189158	18387	FASTENATION	171.95	0.00	Posted
11/05/15	189159	18207	FINELLI, JENNIFER & PETER	150.00	0.00	Posted
11/05/15	189160	002425	FLAGHOUSE	1,024.00	0.00	Posted
11/05/15	189161	18146	Flocabulary	96.00	0.00	Posted
11/05/15	189162	000036	FOLLETT SCHOOL SOLUTIONS, INC.	3,365.20	0.00	Posted
11/05/15	189163	002508	FREY SCIENTIFIC (SCHOOL SPECIAL	4.22	0.00	Posted
11/05/15	189164	18345	FSI INDUSTRIES	404.98	0.00	Posted
11/05/15	189165	18181	FUNCTIONAL TREATMENTS	836.80	0.00	Posted
11/05/15	189166	5569	G & H SERVICE COMPANY	19.44	0.00	Posted
11/05/15	189167	17572	GE CAPITAL	1,600.00	0.00	Posted
11/05/15	189168	18407	GEHRINGER, SAMANTHA	52.79	0.00	Posted
11/05/15	189169	002632	GENERAL SUPPLY COMPANY	4,695.00	0.00	Posted
11/05/15	189170	002635	GEORGE'S TOOL RENTAL	36.00	0.00	Posted
11/05/15	189171	6213	GIA	185.00	0.00	Posted
11/05/15	189172	5918	GLITZ, CLAUDIA	33.24	0.00	Posted
11/05/15	189173	18397	GLORIA KOSCO	250.00	0.00	Posted
11/05/15	189174	C05128	GODSELL, CHRISTINA	52.79	0.00	Posted
11/05/15	189175	002757	GRAINGER INC	0.00	0.00	Voided
11/05/15	189176	002757	GRAINGER INC	959.99	0.00	Posted
11/05/15	189177	T6005	GRANT, THOMAS & KATHLEEN	1,038.90	0.00	Posted
11/05/15	189178	3845	GRAYBAR ELECTRIC	342.00	0.00	Posted
11/05/15	189179	17494	GREATER PHILADELPHIA AQUATIC C	1,770.00	0.00	Posted

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Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
11/05/15	189180	002839	GROVE SUPPLY, INC.	81.69	0.00	Posted
11/05/15	189181	17857	HAFER, RAYMOND	330.00	0.00	Posted
11/05/15	189182	002892	HAJOCA CORPORATION	1,342.31	0.00	Posted
11/05/15	189183	18125	HANSEN, KAREN	38.16	0.00	Posted
11/05/15	189184	T7012	HARING, WILSON AND ELIZABETH	1,573.76	0.00	Posted
11/05/15	189185	3738	HEINEMANN/GREENWOOD PUBLISHI	614.90	0.00	Posted
11/05/15	189186	18391	HIGHLAND PRODUCT GROUP	486.14	0.00	Posted
11/05/15	189187	G09720	HOFFMAN, DAVID	127.82	0.00	Posted
11/05/15	189188	005245	HORSHAM CLINIC	84.00	0.00	Posted
11/05/15	189189	003192	HOUGHTON MIFFLIN HARCOURT	9,940.81	0.00	Posted
11/05/15	189190	18396	ILYNE BILLIE	275.00	0.00	Posted
11/05/15	189191	1914	INDUSTRIAL CONTROLS DISTRIBUTO	2,485.69	0.00	Posted
11/05/15	189192	17129	IPEVO	470.25	0.00	Posted
11/05/15	189193	17051	JOHN L. AMMONS	11,430.00	0.00	Posted
11/05/15	189194	17259	K12 ENTERPRISE	680.00	0.00	Posted
11/05/15	189195	008454	KAHLEY, JEANANN M	15.00	0.00	Posted
11/05/15	189196	10083	KAMPUS KLOTHES, INC.	31.20	0.00	Posted
11/05/15	189197	003607	KELLY'S SPORTS LTD.	0.00	0.00	Voided
11/05/15	189198	003607	KELLY'S SPORTS LTD.	0.00	0.00	Voided
11/05/15	189199	003607	KELLY'S SPORTS LTD.	27,166.03	0.00	Posted
11/05/15	189200	3620	KEYSTONE TREE EXPERTS	1,825.00	0.00	Posted
11/05/15	189201	E07000	KISTNER, RUTH	190.62	0.00	Posted
11/05/15	189202	003744	KURTZ BROS	3,662.22	0.00	Posted
11/05/15	189203	17922	KURTZ CONSTRUCTION COMPANY	400.00	0.00	Posted
11/05/15	189204	003795	LANCASTER-LEBANON I.U. #13	5,208.00	0.00	Posted
11/05/15	189205	E07017	LANG, CHRISTINA	69.00	0.00	Posted
11/05/15	189206	11561	LEARNING A-Z	854.89	0.00	Posted
11/05/15	189207	G09718	LEVARI, KRISTIE	39.99	0.00	Posted
11/05/15	189208	18406	LEVINE, WENDY & SCOTT	1,108.00	0.00	Posted
11/05/15	189209	17058	LINCOLN INTERMEDIATE UNIT NO 12	818.07	0.00	Posted
11/05/15	189210	003982	LONGSTRETH SPORTING GOODS, LL	990.62	0.00	Posted
11/05/15	189211	008538	LOSCH, PAUL	106.20	0.00	Posted
11/05/15	189212	8959	MARIE H. KATZENBACH SCHOOL FO	54,355.00	0.00	Posted
11/05/15	189213	A00925	MARTIN, JAMIE	115.58	0.00	Posted
11/05/15	189214	004097	MARVIC SUPPLY CO., INC.	220.03	0.00	Posted
11/05/15	189215	001494	MCGRAW-HILL CO.	418.56	0.00	Posted
11/05/15	189216	18359	MED SUPPLY PARTNERS	524.63	0.00	Posted
11/05/15	189217	18133	MELANIE SOBIECH	48.95	0.00	Posted
11/05/15	189218	1374	METCOFF, IRENE	900.00	0.00	Posted
11/05/15	189219	13610	METUCHEN CENTER, INC	807.70	0.00	Posted
11/05/15	189220	004234	MICHEL CO INC, R.E.	243.58	0.00	Posted
11/05/15	189221	18373	MICROSOFT CORPORATION	62,920.00	0.00	Posted
11/05/15	189222	7932	MILL CREEK STUDENT ACTIVITY ACC	500.00	0.00	Posted
11/05/15	189223	9513	MOBILE LIFTS, INC.	1,239.00	0.00	Posted
11/05/15	189224	004352	MONTGOMERY COUNTY I.U.	3,288.91	0.00	Posted
11/05/15	189225	004357	MOORE MEDICAL CORPORATION	916.50	0.00	Posted
11/05/15	189226	G09726	MURPHY, BARBARA	695.00	0.00	Posted
11/05/15	189227	004422	NASCO.FORT ATKINSON	113.68	0.00	Posted
11/05/15	189228	17656	NATIONAL ENERGY CONTROL CORP	1,381.97	0.00	Posted

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TD GENERAL AP		TD Bank, N.A.				
11/05/15	189229	11455	M.E.T.C.	114,500.00	0.00	Posted
11/05/15	189230	17625	NORTH PENN AQUATIC CLUB	180.00	0.00	Posted
11/05/15	189231	004609	NORTH PENN WATER AUTHORITY	78.68	0.00	Posted
11/05/15	189232	G09630	O'BRIEN, MICHELLE	60.38	0.00	Posted
11/05/15	189233	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189234	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189235	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189236	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189237	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189238	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189239	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189240	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189241	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189242	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189243	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189244	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189245	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189246	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189247	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189248	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189249	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189250	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189251	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189252	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189253	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189254	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189255	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189256	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189257	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189258	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189259	004638	OFFICE BASICS	0.00	0.00	Voided
11/05/15	189260	004638	OFFICE BASICS	43,100.65	0.00	Posted
11/05/15	189261	11250	PA LEADERSHIP CHARTER SCHOOL	7,734.56	0.00	Posted
11/05/15	189262	9414	PA VIRTUAL CHARTER SCHOOL	3,846.50	0.00	Posted
11/05/15	189263	004684	PAFPC	50.00	0.00	Posted
11/05/15	189264	17739	PAPCO	73,296.84	0.00	Posted
11/05/15	189265	16814	PARKLAND AQUATIC CLUB	1,785.00	0.00	Posted
11/05/15	189266	1092	PEARSON EDUCATION	402.80	0.00	Posted
11/05/15	189267	004770	PECO ENERGY	68,714.58	0.00	Posted
11/05/15	189268	G09727	PELLEGRINO, MARY	404.00	0.00	Posted
11/05/15	189269	17946	PENN PUMP & EQUIPMENT CO	2,937.85	0.00	Posted
11/05/15	189270	004941	PETTY CASH OPERATIONS	329.21	0.00	Posted
11/05/15	189271	11699	PHILADELPHIA EXTRACT COMPANY	96.00	0.00	Posted
11/05/15	189272	10771	PHONAK HEARING SYSTEMS	1,505.00	0.00	Posted
11/05/15	189273	4116	PIONEER VALLEY BOOKS	378.40	0.00	Posted
11/05/15	189274	13151	PLAQUES AND SUCH	2,624.47	0.00	Posted
11/05/15	189275	005172	PLUMSTEAD CHRISTIAN SCH	17,311.32	0.00	Posted
11/05/15	189276	005208	POSITIVE PROMOTIONS	209.37	0.00	Posted
11/05/15	189277	005304	PUBLIC SCH EMP RET SYSTEM	2,180.37	0.00	Posted

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TD GENERAL AP		TD Bank, N.A.				
11/05/15	189278	8751	PYRAMID SCHOOL PRODUCTS	50.93	0.00	Posted
11/05/15	189279	005363	RADIO SHACK	29.47	0.00	Posted
11/05/15	189280	4062	REALLY GOOD STUFF, INC.	81.91	0.00	Posted
11/05/15	189281	008775	RENNER, MARY	207.59	0.00	Posted
11/05/15	189282	9107	ROSEN PUBLISHING GROUP	20.70	0.00	Posted
11/05/15	189283	G09266	SAUERS, CHRISTINE	93.15	0.00	Posted
11/05/15	189284	17383	SCALES INDUSTRIAL TECHNOLOGIES IN	1,342.09	0.00	Posted
11/05/15	189285	008825	SCHMIDT, BRIDGET	2,475.00	0.00	Posted
11/05/15	189286	4472	SCHOLASTIC CLASSROOM MAGAZIN	296.67	0.00	Posted
11/05/15	189287	4472	SCHOLASTIC CLASSROOM MAGAZIN	1,771.99	0.00	Posted
11/05/15	189288	005616	SCHOOL HEALTH CORPORATION	76.54	0.00	Posted
11/05/15	189289	12319	SCHOOL LIBRARY JOURNAL	129.99	0.00	Posted
11/05/15	189290	18024	SCHOOL OUTFITTERS	118.18	0.00	Posted
11/05/15	189291	005633	SCHOOL SPECIALTY INC.	239.59	0.00	Posted
11/05/15	189292	16120	SECURITY AND DATA TECHNOLOGIE	1,417.50	0.00	Posted
11/05/15	189293	005718	SHAW & SON, NICHOLAS A.	147.00	0.00	Posted
11/05/15	189294	005730	SHERWIN WILLIAMS CO	1,136.97	0.00	Posted
11/05/15	189295	6082	SIKORA, CORINNE	329.10	0.00	Posted
11/05/15	189296	005771	SIMPLEX GRINNELL LP	0.00	0.00	Voided
11/05/15	189297	005771	SIMPLEX GRINNELL LP	0.00	0.00	Voided
11/05/15	189298	005771	SIMPLEX GRINNELL LP	0.00	0.00	Voided
11/05/15	189299	005771	SIMPLEX GRINNELL LP	0.00	0.00	Voided
11/05/15	189300	005771	SIMPLEX GRINNELL LP	0.00	0.00	Voided
11/05/15	189301	005771	SIMPLEX GRINNELL LP	0.00	0.00	Voided
11/05/15	189302	005771	SIMPLEX GRINNELL LP	69,870.11	0.00	Posted
11/05/15	189303	17654	SKABLA, CHRIS	247.25	0.00	Posted
11/05/15	189304	C05055	SLACK, CATHY	173.37	0.00	Posted
11/05/15	189305	16642	SOCIAL THINKING	50.84	0.00	Posted
11/05/15	189306	17345	SOUTHERN DUTCHESS NEWS	155.00	0.00	Posted
11/05/15	189307	005929	SRA/MCGRAW HILL	1,982.44	0.00	Posted
11/05/15	189308	8689	SUNESYS, INC.	3,300.00	0.00	Posted
11/05/15	189309	3981	SUPER DUPER PUBLICATIONS	117.85	0.00	Posted
11/05/15	189310	A00681	SWANSON, TOM	76.19	0.00	Posted
11/05/15	189311	001908	TAGUE LUMBER	607.78	0.00	Posted
11/05/15	189312	11593	TANNER SCHOOL FURNITURE	720.00	0.00	Posted
11/05/15	189313	17874	THE CONSERVATORY	165.00	0.00	Posted
11/05/15	189314	17861	THE COPE COMPANY SALT	583.10	0.00	Posted
11/05/15	189315	12853	THE DEVEREUX FOUNDATION CTR	5,890.00	0.00	Posted
11/05/15	189316	9413	THE PA CYBER CHARTER SCHOOL	8,503.87	0.00	Posted
11/05/15	189317	G09706	THOMPSON, KIERA	31.00	0.00	Posted
11/05/15	189318	18386	THOUSAND OAKS OPTICAL	109.00	0.00	Posted
11/05/15	189319	13634	TILL PAINT COMPANY	2,950.00	0.00	Posted
11/05/15	189320	12620	TONER CABLE EQUIPMENT INC.	155.00	0.00	Posted
11/05/15	189321	006169	TOWNE LOCK SHOPPE	24.00	0.00	Posted
11/05/15	189322	12131	TRI-COUNTY ELECTRICAL SUPPLY	2,305.89	0.00	Posted
11/05/15	189323	006204	TRI-STATE ELEVATOR CO., INC.	1,174.00	0.00	Posted
11/05/15	189324	18389	UNITY FI SOLUTIONS, LLC	113.00	0.00	Posted
11/05/15	189325	006249	US GAMES, INC	25.98	0.00	Posted
11/05/15	189326	16627	US TOY	360.94	0.00	Posted

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TD GENERAL AP		TD Bank, N.A.				
11/05/15	189327	18059	VICTORY GARDENS	280.00	0.00	Posted
11/05/15	189328	008941	WALTER, WILLIAM H.	150.00	0.00	Posted
11/05/15	189329	14964	WAREHOUSE BATTERY OUTLET	1,752.42	0.00	Posted
11/05/15	189330	006480	WARRINGTON POSTMASTER	98.00	0.00	Posted
11/05/15	189331	006527	WELLS TECHNOLOGY, INC.	75.91	0.00	Posted
11/05/15	189332	006554	WEST MUSIC	294.61	0.00	Posted
11/05/15	189333	4196	WILLIAM FOSTER & SONS	1,197.15	0.00	Posted
11/05/15	189334	11968	WINTHROP, TOM	164.60	0.00	Posted
11/05/15	189335	008964	WODYKA, SHARON	309.38	0.00	Posted
11/05/15	189336	008549	WRIGHT, MARY	109.48	0.00	Posted
11/05/15	189337	000138	XPEDX-PHILADELPHIA	16,642.40	0.00	Posted
11/05/15	189338	006702	YOUNGS INC.	147.45	0.00	Posted
11/05/15	C008783	5818	B & H PHOTO-VIDEO, INC.	1,981.17	0.00	Posted
11/05/15	C008784	001221	COLONIAL ELECTRIC SUPPLY, INC.	162.00	0.00	Posted
11/05/15	C008785	001221	COLONIAL ELECTRIC SUPPLY, INC.	188.40	0.00	Posted
11/05/15	C008786	001221	COLONIAL ELECTRIC SUPPLY, INC.	278.42	0.00	Posted
11/05/15	C008787	001221	COLONIAL ELECTRIC SUPPLY, INC.	32.00	0.00	Posted
11/05/15	C008788	001221	COLONIAL ELECTRIC SUPPLY, INC.	66.54	0.00	Posted
11/05/15	C008789	001221	COLONIAL ELECTRIC SUPPLY, INC.	100.09	0.00	Posted
11/05/15	C008790	001221	COLONIAL ELECTRIC SUPPLY, INC.	377.10	0.00	Posted
11/05/15	C008791	001221	COLONIAL ELECTRIC SUPPLY, INC.	876.40	0.00	Posted
11/05/15	C008792	001221	COLONIAL ELECTRIC SUPPLY, INC.	472.20	0.00	Posted
11/05/15	C008793	001221	COLONIAL ELECTRIC SUPPLY, INC.	188.80	0.00	Posted
11/05/15	C008794	001221	COLONIAL ELECTRIC SUPPLY, INC.	188.80	0.00	Posted
11/05/15	C008795	001221	COLONIAL ELECTRIC SUPPLY, INC.	5.65	0.00	Posted
11/05/15	C008796	001221	COLONIAL ELECTRIC SUPPLY, INC.	109.32	0.00	Posted
11/05/15	C008797	001221	COLONIAL ELECTRIC SUPPLY, INC.	270.20	0.00	Posted
11/05/15	C008798	001221	COLONIAL ELECTRIC SUPPLY, INC.	298.56	0.00	Posted
11/05/15	C008799	001221	COLONIAL ELECTRIC SUPPLY, INC.	1,218.00	0.00	Posted
11/05/15	C008800	001221	COLONIAL ELECTRIC SUPPLY, INC.	4.52	0.00	Posted
11/05/15	C008801	001980	DUFF SUPPLY CO.	166.44	0.00	Posted
11/05/15	C008802	001980	DUFF SUPPLY CO.	113.39	0.00	Posted
11/05/15	C008803	001980	DUFF SUPPLY CO.	101.94	0.00	Posted
11/05/15	C008804	002438	FOLLETT SCHOOL SOLUTIONS, INC	153.20	0.00	Posted
11/05/15	C008805	002438	FOLLETT SCHOOL SOLUTIONS, INC	263.60	0.00	Posted
11/05/15	C008806	002438	FOLLETT SCHOOL SOLUTIONS, INC	66.04	0.00	Posted
11/05/15	C008807	002438	FOLLETT SCHOOL SOLUTIONS, INC	-28.12	0.00	Posted
11/05/15	C008808	002438	FOLLETT SCHOOL SOLUTIONS, INC	28.12	0.00	Posted
11/05/15	C008809	002438	FOLLETT SCHOOL SOLUTIONS, INC	28.12	0.00	Posted
11/05/15	C008810	3526	JOHNSON CONTROLS CO.	1,002.50	0.00	Posted
11/05/15	C008811	3526	JOHNSON CONTROLS CO.	3,556.00	0.00	Posted
11/05/15	C008812	14115	LORBER PLUMBING	2.44	0.00	Posted
11/05/15	C008813	14115	LORBER PLUMBING	2.11	0.00	Posted
11/05/15	C008814	14115	LORBER PLUMBING	84.52	0.00	Posted
11/05/15	C008815	14115	LORBER PLUMBING	22.58	0.00	Posted
11/05/15	C008816	14115	LORBER PLUMBING	17.17	0.00	Posted
11/05/15	C008817	14115	LORBER PLUMBING	93.20	0.00	Posted
11/05/15	C008818	14115	LORBER PLUMBING	315.47	0.00	Posted
11/05/15	C008819	14115	LORBER PLUMBING	15.78	0.00	Posted

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TD GENERAL AP		TD Bank, N.A.				
11/05/15	C008820	14115	LORBER PLUMBING	50.78	0.00	Posted
11/05/15	C008821	14115	LORBER PLUMBING	99.84	0.00	Posted
11/05/15	C008822	005524	PHILIP ROSENAU CO., INC.	65.68	0.00	Posted
11/05/15	C008823	005524	PHILIP ROSENAU CO., INC.	1.96	0.00	Posted
11/05/15	C008824	005524	PHILIP ROSENAU CO., INC.	120.52	0.00	Posted
11/05/15	C008825	005524	PHILIP ROSENAU CO., INC.	1,745.76	0.00	Posted
11/05/15	C008826	005524	PHILIP ROSENAU CO., INC.	239.31	0.00	Posted
11/05/15	C008827	005524	PHILIP ROSENAU CO., INC.	59.24	0.00	Posted
11/05/15	C008828	005524	PHILIP ROSENAU CO., INC.	32.86	0.00	Posted
11/05/15	C008829	005524	PHILIP ROSENAU CO., INC.	491.31	0.00	Posted
11/05/15	C008830	005524	PHILIP ROSENAU CO., INC.	217.70	0.00	Posted
11/05/15	C008831	11478	PLAYPOWER LT FARMINGTON, INC.	379.00	0.00	Posted
11/05/15	C008832	10208	SAXON PUB/HARCOURT ACHIEVE	1,423.85	0.00	Posted
11/05/15	C008833	10208	SAXON PUB/HARCOURT ACHIEVE	1,537.19	0.00	Posted
11/05/15	C008834	003799	SIEMENS INDUSTRY, INC	262.19	0.00	Posted
11/05/15	C008835	16172	WB MASON CO, INC	25.94	0.00	Posted
11/05/15	C008836	5558	WEINSTEIN SUPPLY	120.30	0.00	Posted
11/05/15	C008837	5558	WEINSTEIN SUPPLY	268.00	0.00	Posted
11/05/15	C008838	5558	WEINSTEIN SUPPLY	246.55	0.00	Posted
11/05/15	C008839	5558	WEINSTEIN SUPPLY	2,026.97	0.00	Posted
11/05/15	C008840	5558	WEINSTEIN SUPPLY	70.54	0.00	Posted
11/05/15	C008841	5558	WEINSTEIN SUPPLY	278.79	0.00	Posted
11/05/15	C008842	5558	WEINSTEIN SUPPLY	670.70	0.00	Posted
11/05/15	C008843	5558	WEINSTEIN SUPPLY	111.38	0.00	Posted
11/05/15	C008844	5558	WEINSTEIN SUPPLY	28.23	0.00	Posted
11/05/15	C008845	5558	WEINSTEIN SUPPLY	182.07	0.00	Posted
			Totals for 11/05/15	1,092,902.47	0.00	

Bank Account - Check Details by Date

Central Bucks School District

October 29, 2015 10:57 AM

Page 1

MPINTO

fund 3

Bank Account: No.: TD CAPITAL, Date Filter: 10/29/15

Check Ledger: Bank Account No.: TD CAPITAL

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD CAPITAL		TD Bank, N.A.				
10/29/15	003144	13464	AIR CONTROL TECHNOLOGY, INC.	10,583.70	0.00	Posted
10/29/15	003145	17295	APPLE INC.	5,956.00	0.00	Posted
10/29/15	003146	18002	APPLIED LANDSCAPE TECHNOLOGIE	244,941.19	0.00	Posted
10/29/15	003147	4384	CENTREPOINT CONTRACTING, INC.	1,200.00	0.00	Posted
10/29/15	003148	14468	CHAMBERS & ASSOCIATES, INC.	3,992.84	0.00	Posted
10/29/15	003149	16493	ENTRANCE SYSTEMS INC	6,500.00	0.00	Posted
10/29/15	003150	002348	FELS SUPPLY CO., INC.	3,261.40	0.00	Posted
10/29/15	003151	12450	FRAYTAK VEISZ HOPKINS DUTHIE, P.	4,935.00	0.00	Posted
10/29/15	003152	13209	GODSHALL KANE O'ROURKE-ARCHIT	4,610.84	0.00	Posted
10/29/15	003153	17045	GOLDHORN ELECTRICAL CONSTRUC	10,320.00	0.00	Posted
10/29/15	003154	13782	INTEGRATED TURF MANAGEMENT, I	25,344.00	0.00	Posted
10/29/15	003155	17129	IPEVO	2,138.40	0.00	Posted
10/29/15	003156	18278	KIERAN MCKENNA FLOORING, INC.	602.00	0.00	Posted
10/29/15	003157	003744	KURTZ BROS	24,597.00	0.00	Posted
10/29/15	003158	18261	ROGERS MECHANICAL COMPANY	8,701.53	0.00	Posted
10/29/15	003159	18037	Shade Environmental	13,572.93	0.00	Posted
10/29/15	003160	17954	STAN-ROCH PLUMBING INC	4,392.28	0.00	Posted
10/29/15	003161	006396	VISUAL SOUND, INC.	21,480.00	0.00	Posted
10/29/15	003162	18226	WALTER BRUCKER III	78,742.27	0.00	Posted
10/29/15	003163	5592	WOLFINGTON BODY COMPANY	0.00	0.00	Voided
10/29/15	003164	5592	WOLFINGTON BODY COMPANY	1,131,494.00	0.00	Posted
10/29/15	003164	5592	WOLFINGTON BODY COMPANY	7,393.51	0.00	Posted
10/29/15	CC00186	002704	GILMORE & ASSOCIATES, INC.	7,393.51	0.00	Posted
			Totals for 10/29/15	1,614,758.89	0.00	

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

November 10, 2015

FOR ACTION: Create New Position

Recently the business office eliminated a full time accounts payable position with benefits due to enhanced software efficiencies and reduced purchasing transactions. The proposal is to use the allocated dollars to create a new accounting position to help generate reporting information for:

- A more detailed budget with five year projections.
- More detailed negotiations data to prepare for upcoming contracts and the associated future budget impact.
- Federal Affordable Care Act - for 2015, new requirements to report health care benefits provided to each employee and dependents detailed for each month. Provide forms 1094/1095b forms to employee and the IRS.
- State Title IX reporting for athletics – for 2015 add race and ethnicity data for each student in addition to the 2013 new reporting requirements.
- Federal ACCESS Reporting for health care services provided to special needs students.
 - Develop more detailed accounting for indirect organizational costs to feed into the new ACCESS report.
 - Break special education costs into greater detail to feed into ACCESS reports and PDE yearend reports.
- Federal Healthy Hunger-free Kids Act compliance with nutrition guidelines and reporting. New on site reporting standards for auditing student portions and offer vs serve.
- Federal compliance with changing regulations for evaluating free / reduced price lunch applications.
- Develop special education costs by individual special needs student to comply with the new Pennsylvania Act 16 special education funding formula. This is a verification requirement that must be in place as a part of the new funding formula
- Local oversight of student activity funds.
- This position will also work closely with the HR department to help set up database work flows to more fully integrate HR and Payroll data.

	Wages	Health Care Benefits
Savings by Eliminating Accounts Payable Secretary 1.0 FTE	- 39,000	- 14,000
Add 1.0 Accounting Position	+75,000	+14,000
Total Approximate Additional Cost	\$36,000	0

RECOMMENDATION:

The administration is recommending that the Board approve this new position for the 2015-16 fiscal year.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

November 10, 2015

FOR ACTION: Construction Contracts and Service Agreements

The CBSD long range capital improvement plan includes the renovation of the CB West High School Auditorium, the installation of a Service Memorial at the CB East High School Stadium, and renovations to War Memorial Field.

Each of these projects require a design professional to assist with the development of the project scope, develop budget estimates and prepare construction documents for bidding.

RECOMMENDATION:

- The administration is recommending the award of a contract for professional services to GKO Architects for design/bidding/professional services for renovations to the Auditorium at the CB West.
- The administration is recommending the award of a contract for professional services to GKO Architects for design/bidding/professional services to install a service memorial at the CB East stadium in the amount not to exceed \$7,500.
- The administration is recommending the award of a contract for professional services to GKO Architects to assist with the scope development and budget estimates to renovate War Memorial Field in the amount of \$2,500.

**Form of Agreement For
Architectural Services**

AGREEMENT

made this 27th day of October, 2015

Between the Owner:

**Central Bucks School District
20 Welden Drive
Doylestown, PA 18901-2359
(215) 345-1400**

and the Architect:

**Godshall Kane O'Rourke Architects, LLC
12 East Butler Avenue Suite 205
Ambler, PA 19022
(215) 646-2003**

For Professional Services in connection with the Project:

**Central Bucks West High School
2016 Auditorium Interior Renovations**

The Owner and the Architect agree as set forth below:

TERMS AND CONDITIONS OF AGREEMENT BETWEEN OWNER AND ARCHITECT

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

1.1 ARCHITECT'S SERVICES

- 1.1.1 The Architect's services consist of those services performed by the Architect, Architect's employees and Architect's consultants as enumerated in Articles 2 and 3 of this Agreement and further enumerated in Attachment A, and any other services included in Article 12.
- 1.1.2 The Architect's performance of services shall be as a professional consultant to the Owner, to carry out the activities of Project design and construction administration, and to provide the technical documents and supervision to achieve the Owner's Project objectives. The Architect shall provide a list of all consultants, which the Architect intends to utilize relating to the Project. The list shall include such information on the qualifications of the consultants as may be requested by the Owner. The Owner reserves the right to review the consultants proposed. The Architect shall not retain a consultant to which the Owner has a reasonable objection.
- 1.1.3 The Architect shall provide to the Owner a list of the proposed key project personnel of the Architect and its consultants to be assigned to the Project. This list shall include such information on the professional background of each of the assigned personnel as may be requested by the Owner. Such key personnel and consultants shall be satisfactory to the Owner and shall not be changed except with the consent of the Owner unless said personnel cease to be in the Architect's (or its consultants, if applicable) employ.
- 1.1.4 The Architect's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the Work. Upon request of the Owner, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services which may be adjusted as the Project proceeds, and shall include allowances for periods of time required for the Owner's review and for approval of submissions by authorities having jurisdiction over the Project. Time limits established by this schedule approved by the Owner shall not, except for reasonable cause, be exceeded by the Architect.
- 1.1.5 The services covered by this Agreement are subject to the time limitations contained in Subparagraph 11.5.

1.2 ARCHITECT'S PROFESSIONAL RESPONSIBILITY AND STANDARD OF CARE

- 1.2.1 By execution of this Agreement, the Architect warrants a.) it is an experienced architectural and engineering firm having the skill and the legal and professional ability necessary to perform all the Services required of it under this Agreement in connection with the design and construction of a project having the scope and complexity of the Project contemplated herein; b) it has the capabilities and resources necessary to perform its obligations hereunder; and c) it is familiar with all current laws, rules and regulations which are applicable to the design and construction of the project, such laws, rules and regulations including, but not limited to, all local ordinances, requirements of building codes of city, county, state and federal authorities, which are applicable to the Project, the Pennsylvania Public School Code and the rules and regulations promulgated there under, local sanitary laws and rules and regulations, and all orders and interpretations by governing public authorities of such ordinances, requirements, laws, rules and regulations in effect at the time of commencement of services on the Project, and that all drawings, specifications and other documents prepared by the Architect shall be prepared in accordance with and shall accurately reflect and incorporate all such laws, rules and regulations.
- 1.2.2 The Architect hereby represents and agrees that the drawings, specifications and other documents prepared by it pursuant to this Agreement shall be complete and functional for

the purposes intended, except as to any deficiencies which are due to causes beyond the control of the Architect; and the Project, if constructed in accordance with the intent established by such drawings, specifications and other documents, shall be structurally sound and a complete and properly functioning facility suitable for the purposes for which it is intended.

- 1.2.3 The Architect shall be responsible for any errors, inconsistencies or omissions in the drawings, specifications, and other documents. While the Architect cannot guarantee the various documents required herein to be completely free of minor human errors and omissions, it shall be the responsibility of the Architect throughout the period of performance under this Agreement to use due care with professional competence. The Architect will correct at no additional cost to the Owner any and all errors and omissions in the drawings, specifications and other documents prepared by the Architect. The Architect further agrees, at no additional cost, to render assistance to the Owner in resolving problems relating to the design or specified materials.
- 1.2.4 It is the responsibility of the Architect to make certain that all drawings, specifications and other documents are in accordance with applicable laws, statutes, building codes and regulations and that appropriate approvals are obtained from Federal, State and local governments and authorities having jurisdiction over this Project.
- 1.2.5 Prompt written notice shall be given by the Architect to the Owner if the Architect becomes aware of any fault or defect in the Project or nonconformance with the Contract Documents.

ARTICLE 2

SCOPE OF ARCHITECT'S BASIC SERVICES

2.1 DEFINITION

- 2.1.1 The Architect's Basic Services consist of the architectural and engineering services as described in Paragraphs 2.2 and further enumerated in Attachment A, and any other services identified in Article 12 as part of Basic Services.

2.2 SCOPE OF BASIC SERVICES

- 2.2.1 The Basic Services to be provided by the Architect shall be performed in the phases described hereinafter and shall include architectural, structural engineering, mechanical engineering, electrical engineering, plumbing engineering, and all other services customarily furnished by an architect/engineer and its consultants in accordance with generally accepted architectural and engineering practices consistent with the terms of this Agreement, and specifically identified and described in Attachment A attached hereto and made a part of this Agreement.
- 2.2.2 This Agreement describes the Architect's Basic Services in Six phases. (Pre-Design, Schematic/Design Development, Construction Documents, Construction Bid/Award, Construction Contract Administration, and Post-Construction.). The scope of services required by this contract is further enumerated for each phase in Attachment A.

ARTICLE 3

ADDITIONAL SERVICES

3.1 GENERAL

- 3.1.1 The services described in this Article 3 are not included in Basic Services unless so identified in Article 12, and they shall be paid for by the Owner as provided in this Agreement, in addition to the compensation for Basic Services. The services described under Paragraphs 3.2 and 3.4 shall only be provided if authorized or confirmed in writing by

the Owner. If services described under Contingent Additional Services in Paragraph 3.3 are required due to circumstances beyond the Architect's control, the Architect shall notify the Owner prior to commencing such services. If the Owner deems that such services described under Paragraph 3.3 are not required, the Owner shall give prompt written notice to the Architect. If the Owner indicates in writing that all or part of such Contingent Additional Services are not required, the Architect shall have no obligation to provide those services.

3.2 PROJECT SITE REPRESENTATION BEYOND BASIC SERVICES

- 3.2.1 If substantially more extensive representation at the site than is described in Attachment A is required, the Architect, with approval from the Owner, shall provide one or more Project Representatives to assist in carrying out such additional on-site responsibilities.
- 3.2.2 Project Representatives shall be selected, employed and directed by the Architect, and the Architect shall be compensated therefor as agreed in writing by the Owner and Architect. The duties, responsibilities and limitations of authority of Project Representatives shall be as described in the edition of AIA Document B352 current as of the date of this Agreement, unless otherwise agreed.
- 3.2.3 Through the observations by such Project Representatives, the Architect shall endeavor to provide further protection for the Owner against defects and deficiencies in the Work, but the furnishing of such project representation shall not modify the rights, responsibilities or obligations of the Architect as described elsewhere in this Agreement.

3.3 CONTINGENT ADDITIONAL SERVICES

- 3.3.1 Making major revisions in Drawings, Specifications or other documents when such revisions are:
 - 3.3.3.1 Substantially inconsistent with approvals or instructions previously given by the Owner, or
 - 3.3.3.2 Required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents;
- 3.3.2 Providing services required because of significant changes in the Project including, but not limited to, size, quality, complexity, the Owner's schedule, or the method of bidding or negotiating and contracting for construction, except for services required under Subparagraph 5.2.4.
- 3.3.3 Providing services in connection with significant revisions to Drawings and Specifications resulting from approval of substitutions when said substitutions are requested by the Owner. Basic services shall include clarifications and notification of substitutions to contractors as required for project coordination, when said substitutions are submitted and approved in accordance with the construction contract.
- 3.3.4 Providing consultation concerning replacement of Work damaged by fire or other cause during construction, and furnishing services required in connection with the replacement of such Work.
- 3.3.5 Providing services made necessary by the default of the Contractor, by major defects or deficiencies in the Work of the Contractor, or by failure of performance of the Contractor under the Contract for Construction.
- 3.3.6 Providing services in connection with a public hearing (except as part of the approval process noted in Attachment A), arbitration proceeding or legal proceeding except where the Architect is party thereto.

3.4 OPTIONAL ADDITIONAL SERVICES

- 3.4.1 Providing financial feasibility or other special studies.
- 3.4.2 Providing special surveys, except as required Attachment A.
- 3.4.3 Providing design services relative to future facilities, systems and equipment which are not intended to be constructed as part of the Project other than general planning for future work as indicated in the Project Narrative.
- 3.4.4 Providing for the Owners' approval detailed cost estimates of Project Cost above and beyond those cost estimates required under basic services and enumerated in Attachment A.
- 3.4.5 Providing detailed quantity surveys or inventories of material, equipment and labor, except as necessary for the Architect and/or Consultants to verify the reasonable accuracy of Payment Applications.
- 3.4.6 Providing analyses of owning and operating costs.
- 3.4.7 Providing interior design and other similar services required for or in connection with the selection, procurement or installation of furniture, furnishings and related equipment, except as noted in Article 12.
- 3.4.8 Providing extensive assistance in the utilization of equipment or systems such as testing, adjusting and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance, and consultation during operation, which are beyond the scope of that normally required to insure proper operation in accordance with the design and specifications except as noted in Article 12.
- 3.4.9 Providing consultant services or any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted architectural practices consistent with the terms of this Agreement.

ARTICLE 4 OWNER'S RESPONSIBILITIES

- 4.1 The Owner shall provide all available information regarding requirements for the Project, including a program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements (exclusive of code requirements).
- 4.2 The Owner shall establish an overall budget for the Construction Cost for the Project.
- 4.3 If requested by the Architect, the Owner shall furnish evidence that financial arrangements have been made to fulfill the Owner's obligations under this Agreement.
- 4.4 The Owner shall designate a representative authorized to act on the Owner's behalf with respect to the Project. The Owner or such authorized representative shall tender decisions in a timely manner pertaining to documents submitted by the Architect in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.
- 4.5 The Owner will furnish copies of electronic images of the existing building drawings in the Owner's possession.
- 4.6 The Owner shall furnish the services of other consultants when such services are reasonably required by the scope of the Project, are requested by the Architect, and mutually agreeable to Architect and Owner.
- 4.7 The Owner shall furnish chemical, air, and water pollution tests, tests for hazardous materials, and other laboratory and environmental tests, inspections and reports required by law or the Contract Documents. The Owner will provide all required drawings and specifications for abatement of asbestos and other hazardous materials as required for the project.

- 4.8 The Owner shall furnish such legal, accounting and insurance counseling services as the Owner may deem necessary for the Project, and that are not included as part of the Architect's services.
- 4.9 The services, information, surveys and reports required by Paragraphs 4.5 through 4.7 shall be furnished at the Owner's expense, and the Architect shall be entitled to rely upon the accuracy and completeness thereof.
- 4.10 Prompt written notice shall be given by the Owner to the Architect if the Owner becomes aware of any fault or defect in the Project or nonconformance with the Contract Documents.
- 4.11 The proposed language of certificates or certifications requested of the Architect or Architect's consultants shall be submitted to the Architect for review and approval at least 14 days prior to execution. The Owner shall not request certifications that would require knowledge or services beyond the scope of this Agreement.

ARTICLE 5 CONSTRUCTION COST

5.1 DEFINITION

- 5.1.1 The Construction Cost shall be the total sum of the Construction Contracts awarded by the Owner based on the sum of the lowest bonafied bids received for the Project. Construction Cost does not include estimated cost to the Owner of any elements of the Project designed or specified by the Architect, consultants working directly for the Architect, and consultants for which work the Architect is responsible for coordination, which are not included in the final set of Construction Contract Documents.
- 5.1.2 Construction Cost does not include the compensation of the architect and Architect's consultants, the costs of the land, rights-of-way, financing or other costs which are the responsibility of the Owner as provided in Article 4.

5.2 RESPONSIBILITY FOR CONSTRUCTION COST

- 5.2.1 Evaluations of the Owner's Project budget, preliminary estimates of Construction Cost and detailed estimates of Construction Cost, prepared by the Architect, represent the Architect's best judgment as a design professional familiar with the construction industry. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's Project budget or from any estimate of Construction Cost or evaluation prepared or agreed to by the Architect.
- 5.2.2 If the Bidding Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, any Project budget shall be adjusted to reflect changes in the general level of prices in the construction industry between the date of submission of the Construction Documents to the Owner and the date on which proposals are sought.
- 5.2.3 If the Project Cost Estimate, as established and approved during the Construction Documents Phase, is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall:
 - .1 Give written approval of an increase in such fixed limit;
 - .2 Authorize rebidding or renegotiating of the Project within a reasonable time;
 - .3 If the Project is abandoned, terminate in accordance with Paragraph 8.5; or
 - .4 Cooperate in revising the Project scope and quality as required to reduce the Construction Cost.

- 5.2.4 If the Owner chooses to proceed under Clause 5.2.3.4, the Architect, without additional charge, shall modify the Contract Documents as may be necessary to obtain prices within the approved budget or price acceptable to the Owner. The Owner will assist in redesign decisions. All re-design must be approved by the Owner. Should the Architect redesign or conduct rebidding under its responsibilities set out in this paragraph, its Construction Phase and Post Construction Phase services shall be extended to take redesign/rebid delays into account at no additional expense to the Owner.

ARTICLE 6
USE OF ARCHITECT'S DRAWINGS, SPECIFICATIONS AND OTHER DOCUMENTS

- 6.1 The Drawings, Specifications and other documents prepared by the Architect for this Project are instruments of the Architect's service for use solely with respect to this Project and, except as may be provided elsewhere in this Agreement, the Architect shall be deemed the author of these documents and shall retain all common law, statutory and other reserved rights, including the copyright. The Owner shall be permitted to retain copies, including reproducible copies and electronic copies, of the Architect's Drawings, Specifications and other documents for information and reference in connection with the Owner's use and occupancy of the Project. The Architect's Drawings, Specifications or other documents shall not be used by the Owner or others on other projects, except by agreement in writing and with appropriate compensation to the Architect. The Owner shall have the right to retain electronic copies of the Architect's Drawings and overlay and/or modify the documents for uses related to the general operation and maintenance of the facility. No documents altered or modified shall bear the seal of the Architect or Consultants.
- 6.2 Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the Architect's reserved rights.

ARTICLE 7
DISPUTE RESOLUTION

- 7.1 Venue and jurisdiction over any claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall originate and be in the Court of Common Pleas of Bucks County, Pennsylvania.

ARTICLE 8
TERMINATION, SUSPENSION OR ABANDONMENT

- 8.1 If (1) the Owner, abandons the Project or the Project (Architect) is stopped for more than six (6) months due to actions taken by the Owner, or under an order of any court or other public authority having jurisdiction, or as a result of an act of government, such as a declaration of a national emergency making materials unavailable through no act or fault of the Architect or its agents or employees, or (2) the Owner has failed to substantially perform in accordance with the provisions of this Agreement due to no fault of the Architect and such non-performance continues without cure for a period of thirty (30) days after the Owner receives from the Architect a written notice of such non-performance (including a detailed explanation of the actions of the Owner required for cure), the Architect may, upon fifteen (15) days' additional written notice to the Owner, terminate this Agreement, without prejudice to any right or remedy otherwise available to the Owner, and recover from the Owner payment for all services performed to the date of the notice terminating this Agreement.
- 8.2 Upon the appointment of a receiver for the Architect, or if the Architect makes a general assignment for the benefit of creditors, the Owner may terminate this Agreement, without prejudice to any right or remedy otherwise available to the Owner, upon giving three (3) working days written notice to the Architect, If an order for relief is entered under the bankruptcy code with respect to the Architect, the

Owner may terminate this Agreement by giving three (3) working days written notice to the Architect.

- 8.3 If the Architect persistently or repeatedly refuses or fails, except in cases for which extension of time is provided, to supply sufficient properly skilled staff or proper materials, or persistently disregards laws, ordinances, rules, regulations or orders of any public authority, jurisdiction, or otherwise substantially violates or breaches any term or provision of this Agreement, then the Owner may, without prejudice to any right or remedy otherwise available to the Owner, and after giving the Architect written notice, terminate this Agreement.
- 8.4 Under termination of this Agreement by the Owner under paragraph 8.2 or 8.3, it shall be entitled to furnish or have furnished the Services to be performed hereunder by the Architect by whatever method the Owner may deem expedient. Also, in such cases, the Architect shall not be entitled to receive any further payment until completion of the Work and the total compensation to the Architect under this Agreement shall be the amount which is equitable under the circumstances. If the Owner and the Architect are unable to agree on the amount to be paid under the foregoing sentence, the Owner shall fix an amount, if any, which it deems appropriate in consideration of all the circumstances surrounding such termination, and shall make payment accordingly.
- 8.5 The Owner may, upon seven (7) day's written notice to the Architect, terminate this Agreement, in whole or in part, at any time for the convenience of the Owner, without prejudice to any right or remedy otherwise available to the Owner. Upon receipt of such notice, the Architect shall immediately discontinue all services affected, unless such notice direct otherwise. In the event of a termination for convenience of the Owner, the Architect's sole and exclusive right and remedy is to be paid for all work performed and to receive equitable adjustment for all work performed through the date of termination. The Architect shall not be entitled to be paid any amount as profit for unperformed services or consideration for the termination of convenience by the Owner.
- 8.6 Should the Owner terminate the Architect as provided for under this Article, the Owner will acquire such drawings, including the ownership and use of all drawings, specifications, documents and materials relating to the Project prepared by or in the possession of the Architect. The Architect will turn over to the Owner in a timely manner and in good unaltered condition all original drawings, a complete set of reproducible as-built drawings, CAD files, specifications, documents and materials.
- 8.7 The payment of any sums by the Owner under this Article 8 shall not constitute a waiver of any claims for damages by the Owner for any breach of the Agreement by the Architect.
- 8.8 If the Project is suspended by the Owner for more than 30 consecutive days, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the Architect's services.
- 8.9 If the Project is abandoned by the Owner for more than 90 consecutive days, the Architect may terminate this Agreement by giving written notice.
- 8.10 Failure of the Owner to make payments to the Architect in accordance with this Agreement shall be considered substantial nonperformance and cause for termination.
- 8.11 If the Owner fails to make payment when due the Architect for services and expenses, the Architect may, upon seven days' written notice to the Owner, suspend performance of services under this Agreement. Unless payment in full is received by the Architect within fourteen days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services.
- 8.12 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due.

ARTICLE 9 MISCELLANEOUS PROVISIONS

- 9.1 Unless otherwise provided, this Agreement shall be governed by the law of the principal place of business of the Owner.
- 9.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201, General Conditions of the Contract for Construction, current as of the date of this Agreement. For the purpose of this Agreement unless the context clearly indicates otherwise, the singular includes the plural, and the plural includes the singular.
- 9.3 Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of Substantial Completion for acts or failures to act occurring prior to Substantial Completion, or the date of issuance of the final Certificate for Payment for acts or failures to act occurring after Substantial Completion.
- 9.4 The Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, but only to the extent covered by property insurance during construction, except such rights as they may have to the proceeds of such insurance as set forth in the edition of AIA Document A201, General Conditions of the Contract for Construction, current as of the date of this Agreement. The Owner and Architect each shall require similar waivers from their contractors, consultants and agents. The Architect shall indemnify the Owner from third party suits associated with negligence on the part of the Architect.
- 9.5 The Owner and Architect, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement. Neither Owner nor Architect shall assign this Agreement without the written consent of the other.
- 9.6 This Agreement represents the entire and integrated agreement between the Owner and Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.
- 9.7 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.
- 9.8 Unless otherwise provided in this Agreement, the Architect and Architect's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the Project site, including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.
- 9.9 The Architect shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Architect's promotional and professional materials. The Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect whenever renderings, photographs, drawings, or other illustrative information of the Project is released for public information, advertisement, or publicity for the Project.
- 9.10 The headings of captions within this Agreement shall be deemed set for in the manner presented for the purposes of reference only and shall not control or otherwise affect the information set forth therein or interpretation thereof.
- 9.11 Except where specifically stated otherwise, all periods of time stated in terms of days shall be considered period calculated in calendar days.
- 9.12 If any one or more of the provisions contained in this Agreement, for any reason, are held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
- 9.13 Notices: Any notice required by this Agreement or other communications to either party by the other shall be in writing and deemed given when delivered personally or five (5) days after deposit in the United States Post Office, postage prepaid certified mail, return receipt requested, addressed as follows, or to such other address as shall be duly given by notice meeting the requirement of this

Article:

To Owner: Kenneth A. Rodemer, AIA
Assistant Director of Operations
Central Bucks School District
320 West Swamp Road, Doylestown, PA 18901
267-893-4027

To Architect: P. Michael O'Rourke, AIA
Principal
Godshall Kane O'Rourke Architects LLC
12 East Butler Avenue, Suite 205
Ambler, PA 19002
215-646-2003

9.14 INSURANCE:

9.14.1 The Architect shall purchase and maintain insurance for protection from claims under worker's or workmen's compensation acts; claims resulting from negligent acts of omissions for damages because of bodily injury, including personal injury, sickness, disease or death of any of the Architect's employees or any other person; claims for damages because of injury to or destruction of personal property including loss of use resulting there from; and claims arising out of the performance of this Agreement and caused by negligent acts or omissions for which the Architect is legally liable. Minimum limits of coverage shall be:

INSURANCE DESCRIPTION	MINIMUM REQUIRED COVERAGE
Worker's Compensation	Statutory
Public Liability	\$1,000,000 Combined Limit
Bodily Injury: Each Person	
Bodily Injury: Each Accident	
Property Damage: Each Accident	
Automobile Liability & Property	\$1,000,000 Combined Limit
Damage	
Bodily Injury: Each Person	
Bodily Injury: Each Accident	
Property Damage: Each Accident	
Professional Liability	\$1,000,000 per Loss/Claim

9.14.2 Evidence of such insurance shall be furnished to the Owner upon the signing of this agreement by the Architect, and the Owner shall receive thirty (30) days prior written notice of any cancellation, non-renewal or reduction of coverage of any of the policies. Upon notice of such cancellation, non-renewal, or reduction, the Architect shall procure substitute insurance so as to assure the Owner that the minimum limits of coverage are maintained continuously throughout the period of this Agreement.

9.14.3 The Architect shall maintain in force during the performance of this contract and for five (5) years after final completion of the Project, the Professional Liability insurance coverage referenced above. The Architect shall deliver to the Owner a certificate of insurance for its Professional Liability coverage annually, so long as it is required to maintain such coverage.

9.14.4 All insurance policies (with the exception of Professional Liability) required under this Agreement shall name the Owner as an additional insured for the insurance and shall contain a waiver of subrogation against the Owner.

9.15 INDEMNIFICATION

- 9.15.1 Notwithstanding anything to the contrary contained herein, the Architect shall indemnify and hold harmless the Owner from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from i) the Architect's performance or failure to perform its obligations under this Agreement and ii) any claim, damage, loss or expense attributable to bodily injury, sickness, disease or death, or to injury to or destruction of personal property including the loss of use resulting there from and caused in whole or in part by any negligent or intentional act or omission of the Architect, anyone directly or indirectly employed by the Architect or anyone for whose acts the Architect may be liable. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person described in this Article.
- 9.15.2 Except as otherwise set forth in this Agreement, the Architect and the Owner shall not be liable to each other for any delays in the performance of their respective obligations and responsibilities under this Agreement which arise from causes beyond their control and without their fault of negligence, including but not limited to any of the following events of occurrences: fire, flood, earthquake, epidemic, atmospheric condition of unusual severity, war, state of local government acting in its sovereign capacity, and strikes. Owner shall not be liable to the Architect for acts or failures to act by the Contractor or the Owner's consultants.

ARTICLE 10 PAYMENTS TO THE ARCHITECT

10.1 DIRECT PERSONNEL EXPENSE

- 10.1.1 Direct Personnel Expense is defined as the direct salaries of the Architect's personnel engaged on the Project and the portion of the cost of their mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, pensions and similar contributions and benefits.

10.2 REIMBURSABLE EXPENSES

- 10.2.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include only those expenses herein defined that are incurred by the Architect and Architect's employees and consultants in the interest of the Project, as identified in the following Clauses.
- 10.2.2 Expense of fees paid for building permits, application fees for zoning and land development, escrow, and similar fees for securing approval of authorities having jurisdiction over the Project.
- 10.2.3 Actual expense of reproduction of drawings, specifications, addendums, and bid forms and postage for mailing same will only be reimbursable for the following purposes:
- 10.2.3.1 Soliciting and receiving construction bids
 - 10.2.3.2 Securing approval of authorities having jurisdiction over the Project.
 - 10.2.3.3 Priority or Express mailing of documents as requested or authorized by the Owner.
 - 10.2.3.4 In house printing costs for the above purposes shall be billed at the rates indicated in Attachment C, part 2.
- 10.2.4 Expense of renderings, models and mock-ups requested by the Owner

- 10.2.5 Expense of additional insurance coverage or limits, requested by the Owner in excess of that herein specified as the minimum coverage required.
- 10.2.6 Cost of the Acoustical Engineering Services. The Acoustical / Audio-Visual Engineering Fee from Metropolitan Acoustics shall be:
 - 10.2.6.1 Interior Room Acoustics Design \$ 3,000.00
 - 10.2.6.2 A/V System Design \$10,200.00
 - 10.2.6.3 Reimbursable Expenses \$ 500.00

10.3 PAYMENTS ON ACCOUNT OF BASIC SERVICES

- 10.3.1 Payments for Basic Services shall be made monthly and, where applicable, shall be in proportion to services performed within each phase of service, on the basis set forth in Subparagraph 11.2.2. Final payment of retainage shall be paid upon the final payment closeout of all prime construction contracts.
- 10.3.2 When compensation is based on a percentage of Construction Cost and any portions of the Project are deleted, alternate bids not accepted, or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Subparagraph 11.2.2, based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent preliminary estimate of Construction Cost or detailed estimate of Construction Cost for such portions of the Project.

10.4 PAYMENTS ON ACCOUNT OF ADDITIONAL SERVICES

- 10.4.1 Payments on account of the Architect's Additional Services and for Reimbursable Expenses shall be made monthly upon presentation of the Architect's statement of services rendered or expenses incurred, fully supported by invoices, time cards, and other documentation as required by the Owner.

10.5 PAYMENTS WITHHELD

- 10.5.1 No deductions shall be made from the Architect's compensation on account of penalty, liquidated damages or other sums withheld from payments to contractors, or on account of the cost of changes in the Work other than those for which the Architect has been found to be liable.

10.6 ARCHITECT'S ACCOUNTING RECORDS

- 10.6.1 Records of Reimbursable Expenses and expenses pertaining to Additional Services and services performed on the basis of a multiple of Direct Personnel Expense shall be available to the Owner or the Owner's authorized representative at mutually convenient times. Architect shall furnish supporting documentation as requested by the Owner.

ARTICLE 11
BASIS OF COMPENSATION

The Owner shall compensate the Architect in accordance with the terms and conditions of this Agreement as follows:

- 11.1 No initial payment shall be made upon execution of this Agreement.

11.2 BASIC COMPENSATION

11.2.1 FOR BASIC SERVICES, as described in Article 2 and Attachment A, and as noted as part of Basic Services in Article 12, and elsewhere any other services as referenced to be included in Basic Services in this agreement, Basic Compensation shall be based on one of the following percentages of the Construction Cost in accordance with Article 10.3. :

Budget A - 8 % percent of the Total Construction Cost (see attachment B)

Budget B - 7.5 % percent of the Total Construction Cost (see attachment B)

Budget C - 7.0 % percent of the Total Construction Cost (see attachment B)

(Note: the fee percentages shown above for the associated budget options include Architectural, Structural and MEP Engineering work. These fee percentages do not include the cost for Acoustical / Audio Visual Engineering which will be considered a Reimbursable Expense in accordance with Article 10.2.6)

11.2.1.1 Compensation for Alternate Bids designed and documented but not accepted by the Owner shall be based on the above percent of Construction Cost times 80% of the lowest bonafied bid received for those Alternates.

11.2.2 Where compensation is based on a percentage of Construction Cost, progress payments for Basic Services in each phase shall total the following percentages of the total Basic Compensation payable:

Pre-Design Phase / Schematic Design (complete)	percent	0%
Design Development Design Phase	percent	25%
Construction Documents Phase	percent	40%
Construction Bid/Award Phase	percent	5 %
Construction Contract Administration Phase	percent	18%
Post-Construction Phase	percent	2%
Retainage	percent	10%

11.2.3 The Basic Services Compensation stated in paragraph 11.2.1 includes all compensation and other payment due the Architect (manpower, overhead, profit, direct costs, cost of consultants, etc.) in the performance of the Basic Services for the Project except specified reimbursable expenses as defined in this Agreement.

11.3 COMPENSATION FOR ADDITIONAL SERVICES

11.3.1 FOR ADDITIONAL SERVICES OF THE ARCHITECT, as described in Article 3 and elsewhere where specifically noted as additional services, the Architect and Owner shall negotiate an equitable adjustment to the Basic Services Compensation. However, if negotiations are not successful prior to the time the additional services are needed, the Owner may direct the Architect to proceed with the Additional Services on a time spent basis with Additional Compensation Services to be computed as follows:

11.3.2 Principal's time at the fixed rate of \$ 130.00 per hour. For the purposes of this agreement, the Principals for this project are:

P. Michael O'Rourke, AIA
Kevin Godshall, AIA

11.3.3 Employee's time computed Direct Payroll Expense. Direct Payroll Expense includes cost of salaries and of mandatory and customary benefits such as statutory employee benefits, insurance, sick leave, holidays and vacations, but shall not exceed 1.25 time the base hourly wage of each employee. SEE ATTACHMENT C, part 1

- 11.3.4 FOR ADDITIONAL SERVICES OF CONSULTANTS, as described in Article 3 and elsewhere where specifically noted as additional services, including additional structural engineering, mechanical, plumbing, and electrical engineering services, the Architect's compensation shall be a multiple of one (1.0) times the amounts billed to the Architect for such services.
- 11.3.5 Reimbursable Expenses incurred while performing Additional Services shall be computed at multiple of 1.0 times actual cost. Reimbursable Expenses shall also include expense of renderings of models for the Owner's use over and above those provided for in Basic Services, if authorized in advance by the Owner. Before incurring any Reimbursable Expenses, the Architect must request and receive written authorization from the Owner.

11.4 REIMBURSABLE EXPENSES

- 11.4.1 FOR REIMBURSABLE EXPENSES, as described in Paragraph 10.2, and any other items included in Article 12 as Reimbursable Expenses, a multiple of one (1.0) times the expenses incurred by the Architect, the Architect's employees and consultants in the interest of the Project.

11.5 ADDITIONAL PROVISIONS

- 11.5.1 Unless earlier terminated as provided in Article 8 hereof, this Agreement shall remain in force for a period, which may reasonably be required for the Basic Services and Additional Services hereunder. However, the provisions of the Agreement relating to Professional Responsibility; Dispute Resolution; Professional Liability coverage; Indemnification; Successors/Assignment; Ownership of Documents/Confidential Information and Additional Provisions shall remain in effect after termination of the other provisions of the Agreement.
- 11.5.2 If the Project is delayed through no fault of the Architect, all specific dates noted in the approved schedule that are affected by the delay will be adjusted by the number of calendar days of the delay.
- 11.5.3 If the Owner materially revises the Project, a reasonable time extension and/or credit shall be negotiated between the Architect and the Owner.
- 11.5.4 Payments are due and payable thirty (30) days from the receipt of the Architect's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Owner.

ARTICLE 12

OTHER CONDITIONS OR SERVICES

- 12.1 The Owner will furnish electronic copies of all drawings of the building and additions as currently in their possession. Additionally, the Owner will make available any shop drawings and existing O&M manuals that are in the Owner's possession.
- 12.2 Architect and corresponding consultants shall prepare and make submissions required for approvals of governmental authorities or others having jurisdiction over the Project, including but not limited to Building Permits & other Approvals by agencies having jurisdiction as required.
- 12.3 Architect and consultants shall provide services to investigate existing conditions or facilities as required to accurately identify conditions and features relevant to the proposed renovations and additions. Provide services to verify the accuracy of drawings or other information furnished by the Owner, where such information is essential to the design or performance of the work.
- 12.4 Architect's Mechanical & Electrical Consultants shall provide assistance in the utilization of equipment and systems at the time of Contractor's operations and maintenance training. Assistance shall be in the form of attending Contractor's operations and maintenance training to

- verify systems perform as designed and that instruction provided the Owner will adequately provide the Owner with the necessary knowledge to operate the system as intended.
- 12.5 At completion of project, Architect shall furnish the Owner a complete electronic copy of the Project Drawings and Specifications for the Owner's records. Drawings shall be a final CAD record set (AutoCAD format as coordinated with Owner) showing significant changes in the Work made during construction based on marked-up prints, drawings and other data furnished by the Contractor to the Architect.
- 12.6 Architect shall coordinate and receive from the Contractors all operation and maintenance manuals, warranties, guarantees, and other documentation as required for project closeout as required in the construction contracts. Architect and/or consultants shall verify that the documentation received complies with the requirements of the contract. All documentation shall be turned over to the Owner at the time of certification of Contractor's final payment.
- 12.7 Architect shall include the coordination of all project consultants, including those employed by the Architect and those contracted with the Owner. Architect will further coordinate and incorporate into the construction documents all separate contracts, equipment purchase contracts, etc, as identified during the Design Development Phase.
- 12.8 Project Coordination
- 12.10.1 Coordinate and incorporate into the construction documents all separate contracts, equipment purchase contracts, etc, as identified during the Design Architect's Basic Services shall include the coordination of all project consultants, including those employed by the Architect and those contracted with the Owner.
- 12.10.2 The Architect and his consultants shall be responsible to schedule and attend any meetings necessary to properly coordinate the design and approval effort with all governing agencies, code officials and applicable utilities.
- 12.10.3 Any delays associated with lack of coordination by the Architect or his consultants shall be the responsibility of the Architect. Any cost associated with such delays shall be borne by the Architect.
- 12.10.4 The Owner may secure the services of other separate consultants during the period of this Agreement. The Architect and his consultants shall appraise themselves of other consultant activity and coordinate their work with the work of these other consultants as instructed by the Owner.
- 12.9 The Architect shall notify the Owner in writing, of any potential conflicts of delays to the basic services of this Agreement due to the work (or lack of) of the Owner's other separate consultants. No such delays will be recognized by the Owner unless the Architect has provided timely notice in writing.
- 12.10 Project Conferences/Site Visits: Throughout all phases of the project, the Architect and its consultants shall meet with the Owner when reasonably requested. Attendees shall be as determined by the Owner. As a minimum, regularly scheduled meetings which the Architect will attend include:
- 12.13.1 Architect Orientation
- 12.13.2 Pre-design Project Analysis; a one (1) or two (2) day session with all disciplines in attendance, intended as a "workshop" approach to solving schedule, budget and design constraints and clarifying roles and requirements for the remainder of the project.
- 12.13.3 Design conferences on an as needed basis at the School District's Administrative Offices.
- 12.13.4 Pre-Bid conference for construction contracts.
- 12.13.5 Bid opening or Negotiating Session; for construction contracts.
- 12.13.6 Pre-Construction conference for construction contracts.

- 12.13.7 Construction progress meetings and site visits on an as-needed basis until construction physically starts and weekly thereafter for Architectural & MEP Engineering services. Two (2) construction/site visits for Structural services for the job.
- 12.13.8 One (1) Substantial Completion inspection (punch list) per construction contract; up to two (2) Final Completion inspections per construction contract.
- 12.13.9 One (1) warranty inspection approximately 10 months after Substantial Completion.
- 12.13.10 Previous payments made by the Owner to the Architect for the CB West High School Auditorium Renovation Feasibility Study are separate from this contract.

This Agreement, entered into as of the day and year first written above, may be executed in any number of counterparts, each of which shall be deemed an original, and the counterparts shall constitute one and the same instrument, which shall be sufficient evidence by any one thereof.

OWNER

ARCHITECT

(Signature)

(Signature)

Central Bucks School District

Godshall Kane O'Rourke Architects, LLC

(Printed name and title)

(Printed name and title)

Date:

Date: October 27, 2015



12 East Butler Avenue
Suite 205
Ambler, PA 19002
T: 215.646.2003
F: 215.646.5707
www.gkoarchitects.com

Mr. Scott Kennedy
Director of Operations
Central Bucks School District
20 Welden Drive
Doylestown, PA 18901

Re: CB East High School Stadium - Service Memorial

Dear Scott,

Due to the unique nature of the Service Memorial Project for CB East High School Stadium – we propose to work on an hourly fee basis with a **not to exceed cap of \$7,500 (plus reimbursable costs)**. This fee is for construction documentation, Bidding, and Construction Administration Services and is in addition to design fees for the three High Schools Stadium Memorials which have been paid to date.

The direct reimbursable costs (with no mark-up from GKO Architects) will include an electrical review from Consolidated Engineers (for selection of the LED accent lighting for the plaques), and also a structural review by GTA, Inc. (for the proposed concrete reinforcing).

As per our discussions, the wording of the memorial will be changed to "Service Memorial".

Deliverables for Construction Documentation will include: Construction Drawings and an outline specification with Front Pages (including Instructions to Bidders, etc.).

If this proposal is acceptable to Central Bucks School District, please ask the appropriate Representative to sign below and return a copy to our office for record.

Thanks,

P. Michael O'Rourke AIA

Principal

Godshall Kane O'Rourke Architects, LLC

Date:

Title:

Central Bucks School District

Date:

GODSHALL KANE O'ROURKE ARCHITECTS, LLC

KEVIN R. GODSHALL, AIA • DAMON ROYAL KANE (1959 - 2013) • P. MICHAEL O'ROURKE, AIA



12 East Butler Avenue
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October 26, 2015

Mr. Scott Kennedy
Director of Operations
Central Bucks School District
20 Welden Drive
Doylestown, PA 18901

Re: War Memorial Field Stadium - CB West High School

Dear Scott,

As per our discussion, the following is a proposal to study a renovation of War Memorial Field Stadium at CB West High School. As requested, a two-step process is proposed for the study:

Step One – Site Visit(s) and development of Construction Budget = **hourly not to exceed \$2500**

Study includes:

- 2 site visits and a Step One kick-off meeting
- A single Concept Sketch on which Construction Estimate will be based
- Cost Research and Cost Estimate
- Narrative Report

Step Two – Design Sketches for the Renovations (Note: a fee proposal for Step Two would be submitted after the Construction Budget is agreed upon with the School Board). = **TBD**

If this proposal is acceptable to Central Bucks School District, please ask the appropriate Representative to sign below and return a copy to our office for record.

Thanks,

P. Michael O'Rourke AIA

Principal

Godshall Kane O'Rourke Architects, LLC

Date: 10/26/15

Title:

Central Bucks School District

Date:

GODSHALL KANE O'ROURKE ARCHITECTS, LLC

KEVIN R. GODSHALL, AIA • DAMON ROYAL KANE (1958 - 2013) • P. MICHAEL O'ROURKE, AIA

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

November 10, 2015

FOR ACTION: Approval of the Comprehensive Plan for 2016-2019

Comprehensive Planning, formerly called Strategic Planning, is required by the Pennsylvania Department of Education and is now completed every three years. This plan will cover from July 1, 2016 through June 30, 2019.

The Comprehensive Planning Committee consisted of 43 individuals representing all respective stakeholder groups. This committee worked with a representative from the Intermediate Unit to complete all sections of the plan. The plan consists of two (2) broad goal areas, four (4) strategies, ten action steps, and 40 indicators of implementation. The main goal areas are: ‘To create a school district community outreach program that supports the mission of the Central Bucks School District’ and ‘Use educational technology to enhance and support the instructional goals of the district.’

RECOMMENDATION:

The administration is recommending that the Board approve the Comprehensive Plan for 2016-2019.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

November 10, 2015

FOR ACTION: School Board Policy for Approval

School Board Policy 819 – Suicide Awareness, Prevention and Response

This policy reflects a mandate set forth by the Pennsylvania Act 71 law on Youth Suicide Prevention Awareness in schools.

RECOMMENDATION:

The administration is recommending that the Board approve School Board Policy 819 – Suicide Awareness, Prevention and Response.



Book	Policy Manual
Section	800 Operations
Title	Suicide Awareness, Prevention and Response
Number	819
Status	Second Reading
Legal	<u>1. 24 P.S. 1526</u> 2. Pol. 103.1 3. Pol. 248 4. Pol. 249 5. Pol. 806 <u>6. 22 PA Code 12.12</u> 7. Pol. 207 8. Pol. 216 9. Pol. 236 10. Pol. 333 11. Pol. 113 12. Pol. 113.2 13. Pol. 113.3 14. Pol. 114 15. Pol. 117 16. Pol. 204 Pol. 146 Pol. 805

Purpose

The Board is committed to protecting the health, safety and welfare of its students and school community. This policy supports federal, state and local efforts to provide education on youth suicide awareness and prevention; establish methods of prevention, intervention, and response to suicide or suicide attempt; and to promote access to suicide awareness and prevention resources.[1][2][3][4][5]

Authority

In compliance with state law and regulations, and in support of the district's suicide prevention measures, information received in confidence from a student may be revealed to the student's parents/guardians, the building principal or other appropriate authority when the health, welfare or safety of the student or any other person is deemed to be at risk.[6][7][8][9]

Guidelines

The district shall utilize a multifaceted approach to suicide prevention which integrates school and community-based supports.

The district shall notify district employees, students and parents/guardians of this policy and shall post the policy on the district's website.[1]

SUICIDE AWARENESS AND PREVENTION EDUCATION[1]

Protocols for Administration of Student Education

Students shall receive age-appropriate education on the importance of safe and healthy choices, coping strategies, how to recognize risk factors and warning signs, as well as help-seeking strategies for self or others including how to engage school resources and refer friends for help.

Lessons shall contain information on comprehensive health and wellness, including emotional, behavioral and social skills development.

Protocols for Administration of Employee Education

All district employees, including but not limited to secretaries, coaches, **before/after school care staff members**, bus drivers, custodians and cafeteria workers, shall receive information regarding risk factors, warning signs, response procedures, referrals, and resources regarding youth suicide prevention.

As part of the district's professional development plan, professional educators in school buildings serving students in grades six (6) through twelve (12) shall participate in four (4) hours of youth suicide awareness and prevention training every five (5) years.[1][10]

Additional professional development in risk assessment and crisis intervention shall be provided to guidance counselors, district mental health professionals and school nurses.

Resources for Parents/Guardians

The district may provide parents/guardians with resources including, but not limited to, health promotion and suicide risk, including characteristics and warning signs; and information about local behavioral/mental health resources.

METHODS OF PREVENTION[1]

The methods of prevention utilized by the district include, but are not limited to, early identification and support for students at risk; education for students, staff and parents/guardians; and delegation of responsibility for planning and coordination of suicide prevention efforts.

Suicide Prevention Coordinators

District Wide

~~A district-wide suicide prevention coordinator shall be designated by the Superintendent. This may be an existing district employee. The district suicide prevention coordinator~~ **The Supervisor of Student Services** shall be responsible for planning and coordinating implementation of this policy.

~~Building Level~~

~~Each building principal shall designate a school suicide prevention coordinator to act as a point of contact in each school for issues relating to suicide prevention and policy implementation. This may be an existing district employee.~~

Early Identification Procedures

Early identification of individuals with one (1) or more suicidal risk factors or of individuals exhibiting warning signs, is crucial to the district's suicide prevention efforts. To promote awareness, district employees, students and parents/guardians should be educated about suicidal risk factors and warning signs.

Risk factors refer to personal or environmental characteristics that are associated with suicide including, but not limited to:

- ~~Behavioral Health Issues/Disorders:~~
 - ~~Depression.~~
 - ~~Substance abuse or dependence.~~
 - ~~Previous suicide attempts.~~
 - ~~Self injury.~~
- ~~Personal Characteristics:~~
 - ~~Hopelessness/Low self-esteem.~~
 - ~~Loneliness/Social alienation/isolation/lack of belonging.~~
 - ~~Poor problem-solving or coping skills.~~
 - ~~Impulsivity/Risk-taking/recklessness.~~
- ~~Adverse/Stressful Life Circumstances:~~
 - ~~Interpersonal difficulties or losses.~~
 - ~~Disciplinary or legal problems.~~
 - ~~Bullying (victim or perpetrator).~~
 - ~~School or work issues.~~
 - ~~Physical, sexual or psychological abuse.~~
 - ~~Exposure to peer suicide.~~
- ~~Family Characteristics:~~
 - ~~Family history of suicide or suicidal behavior.~~
 - ~~Family mental health problems.~~
 - ~~Divorce/Death of parent/guardian.~~
 - ~~Parental-Child relationship.~~

~~**Warning signs** are indications that someone may be in danger of suicide, either immediately or in the near future. Warning signs include, but are not limited to:~~

- ~~• Expressions such as hopelessness, rage, anger, seeking revenge, feeling trapped, anxiety, agitation, no reason to live or sense of purpose.~~
- ~~• Recklessness or risky behavior.~~
- ~~• Increased alcohol or drug use.~~
- ~~• Withdrawal from friends, family, or society.~~
- ~~• Dramatic mood changes.~~

Referral Procedures

Any district employee who has identified a student with one (1) or more risk factors or who has an indication that a student may be contemplating suicide, shall refer the student for further assessment and intervention.

Documentation

The district shall document the reasons for referral, including specific warning signs and risk factors identified as indications that the student may be at risk.

METHODS OF INTERVENTION[1]

~~The methods of intervention utilized by the district include, but are not limited to, responding to suicide threats, suicide attempts in school, suicide attempts outside of school, and completed suicide. Suicide intervention procedures shall address the development of an emotional or mental health safety plan for students identified as being at increased risk of suicide.~~

Procedures for Students at Risk

~~A district approved suicide assessment instrument may be used by trained mental health staff such as counselors, psychologists, social workers.~~

Parents/Guardians of a student identified as being at risk of suicide shall be notified by the school. If the school suspects that the student's risk status is the result of abuse or neglect, school staff shall immediately notify Children and Youth Services.[5]

The district shall identify mental health service providers to whom students can be referred for further assessment and assistance.

Mental health service providers – may include, but not be limited to, hospital emergency departments, psychiatric hospitals, community mental health centers, psychiatrists, psychologists, social workers, and primary care providers.

The district shall create an emotional or mental health safety plan to support a student and the student's family if the student has been identified as being at increased risk of suicide.

Students With Disabilities

For students with disabilities who are identified as being at risk for suicide or who attempt suicide, the appropriate team shall be notified and shall address the student's needs in accordance with applicable law, regulations and Board policy.[2][11][12][13][14]

If a student is identified as being at risk for suicide or attempts suicide and the student may require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student's needs in accordance with applicable law, regulations and Board policy.[2][11][12][13][14]

Documentation

The district shall document observations, recommendations and actions conducted throughout the intervention and assessment process including verbal and written communications with students, parents/guardians and mental health service providers.

~~The Superintendent or designee shall develop administrative regulations providing recommended guidelines for responding to a suicide threat.~~

METHODS OF RESPONSE TO SUICIDE OR SUICIDE ATTEMPT[1]

The methods of response to a suicide or a suicide attempt utilized by the district include, but are not limited to:

1. Identifying and training the school crisis response/crisis intervention team.
2. Determining the roles and responsibilities of each crisis response team member.
3. Notifying students, employees and parents/guardians.
4. Working with families.
5. Responding appropriately to the media.
6. Collaborating with community providers.

The Superintendent or designee shall develop administrative regulations with recommended guidelines for responding to a suicidal act or attempt on school grounds or during a school-sponsored event.

Re-Entry Procedures

A student's excusal from school attendance after a mental health crisis and the student's return to school shall be consistent with state and federal laws and regulations.[2][11][12][13][15][16]

~~A district-employed mental health professional, the building principal or suicide prevention coordinator shall meet with the parents/guardians of a student returning to school after a mental health crisis, and, if appropriate, meet with the student to discuss re-entry and applicable next steps to ensure the student's readiness to return to school.~~

When authorized by the student's parent/guardian, the designated district employee shall coordinate with the appropriate outside mental health care providers.

The designated district employee will periodically check in, as needed, with the student to facilitate the transition back into the school community and address any concerns.

REPORT PROCEDURES[1]

Effective documentation assists in preserving the safety of the student and ensuring communication among school staff, parents/guardians and mental health service providers.

~~When a district employee takes notes on any conversations or situations involving or relating to an at-risk student, the notes should contain only factual or directly observed information, not opinions or hearsay.~~

~~As stated in this policy, district employees shall be responsible for effective documentation of incidents involving suicide prevention, intervention and response.~~

~~The suicide prevention coordinator shall provide the Superintendent with a copy of all reports and documentation regarding the at-risk student. Information and reports shall be provided, as appropriate, to guidance counselors, district mental health professionals and school nurses.~~

SUICIDE AWARENESS AND PREVENTION RESOURCES[1]

A listing of resources regarding suicide awareness and prevention shall be attached to this policy.

[819-Attach.doc \(50 KB\)](#)

Last Modified by Sharon Reiner on November 3, 2015

Suicide Prevention Resources For Schools

***Please note that the resources listed here are free of charge. There are many more excellent resources for minimal cost.

General Information (many with webinar sessions)

PA Youth Suicide Prevention Initiative Mission

<http://www.payspi.org/>

Mission - The Pennsylvania Youth Suicide Prevention Initiative is a multi-system collaboration to reduce youth suicide.

Vision - Youth suicide prevention will be embraced and incorporated into the fabric of every community in Pennsylvania to address the social and emotional needs of youth at risk and survivors of suicide.

Suicide Prevention Resource Center

<http://www.sprc.org/>

SPRC is the nation's only federally supported resource center devoted to advancing the *National Strategy for Suicide Prevention*. They provide technical assistance, training, and materials to increase the knowledge and expertise of suicide prevention practitioners and other professionals serving people at risk for suicide. They also promote collaboration among a variety of organizations that play a role in developing the field of suicide prevention.

Toolkit for High Schools

<http://store.samhsa.gov/product/SMA12-4669>

Assists high schools and school districts in designing and implementing strategies to prevent suicide and promote behavioral health. Includes tools to implement a multi-faceted suicide prevention program that responds to the needs and cultures of students. Released in June 2012.

American Foundation for Suicide Prevention

<http://www.afsp.org/>

The American Foundation for Suicide Prevention has been at the forefront of a wide range of suicide prevention initiatives – each designed to reduce loss of life from suicide. They are investing in groundbreaking research, new educational campaigns, innovative demonstration projects and critical policy work. And they are expanding their assistance to people, whose lives have been affected by suicide, reaching out to offer support and offering opportunities to become involved in prevention.

American Association of Suicidology

<http://www.suicidology.org/home>

AAS is a membership organization for all those involved in suicide prevention and intervention, or touched by suicide. AAS is a leader in the advancement of scientific and programmatic efforts in suicide prevention through research, education and training, the development of standards and resources, and survivor support services.

Services for Teens At Risk (STAR Center)

<http://www.starcenter.pitt.edu/>

Services for Teens At Risk (STAR-Center) is a comprehensive research, treatment, and training center. Funded by the State of Pennsylvania's General Assembly in 1986 to address adolescent suicide and depression, the program provides individual assessment and treatment to teens that are experiencing depression and suicidality. They also provide community education services about depression and suicidality to schools, social service agencies, churches and other organizations that request them.

The Trevor Project

<http://www.thetrevorproject.org/>

The Trevor Project is the leading national organization providing crisis intervention and suicide prevention services to lesbian, gay, bisexual, transgender, and questioning youth.

Comprehensive School Guide

Youth Suicide Prevention School-Based Guide

<http://theguide.fmhi.usf.edu/>

The Youth Suicide Prevention School-Based Guide is designed to provide accurate, user-friendly information. The Guide is not a program but a tool that provides a framework for schools to assess their existing or proposed suicide prevention efforts (through a series of checklists) and provides resources and information that school administrators can use to enhance or add to their existing program. First, checklists can be completed to help evaluate the adequacy of the schools' suicide prevention programs. Second, information is offered in a series of issue briefs corresponding to a specific checklist. Each brief offers a rationale for the importance of the specific topic together with a brief overview of the key points. The briefs also offer specific strategies that have proven to work in reducing the incidence of suicide, with references that schools may then explore in greater detail. A resource section with helpful links is also included. The Guide provides information to school to assist them in the development of a framework to work in partnership with community resources and families.

School Policy

Model School Policy on Suicide Prevention –

https://www.afsp.org/content/download/10555/186750/file/Model%20Policy_FINAL.pdf

Written by American Foundation for Suicide Prevention, National Association of School Psychologists, American School Counselor Association, and The Trevor Project. This modular, adaptable document will help educators and school administrators implement comprehensive suicide prevention policies in communities nationwide.

STAR Center Sample School Suicide Policy and Procedure -

<http://www.starcenter.pitt.edu/Sample-School-Suicide-Policy-And-Procedure/41/Default.aspx>

Training for School Staff

Society for Prevention of Teen Suicide

<http://www.sptsusa.org/>

The mission of the Society for the Prevention of Teen Suicide is to reduce the number of youth suicides and attempted suicides by encouraging overall public awareness through the development and promotion of educational training programs for teens, parents and educators.

The free, interactive series Making Educators Partners in Suicide Prevention is designed to be completed at the viewer's own pace. Pennsylvania school staff requiring Act 48 hours may submit the certificate of completion to c-paschool@pa.gov or fax it to [717-783-4790](tel:717-783-4790), along with your Dept. of Education Professional ID number, to have these hours submitted.

More Than Sad Program

<http://www.afsp.org/preventing-suicide/our-education-and-prevention-programs/programs-for-professionals/more-than-sad-suicide-prevention-education-for-teachers-and-other-school-personnel>

The More Than Sad Program of the American Foundation for Suicide prevention provides education about factors that put youth at risk for suicide, in particular depression and other mental disorders. Instructional materials accompany the More Than Sad Program, including a power point presentation.

American Foundation for Suicide Prevention (<http://www.afsp.org/>) – PA AFSP chapters will make the “More Than Sad” DVD available free to all high and middle schools in PA that request one. **Contact Pat Gainey to receive your copy.** Patricia Gainey, Regional Director, American Foundation for Suicide Prevention, Greater Philadelphia Regional Office, 3535 Market Street, Suite 4047, Philadelphia, PA 19104; Office: (215)746-7256

Suicide Prevention Resource Center – Best Practice Registry <http://www.sprc.org/bpr>

The purpose of the Best Practices Registry (BPR) is to identify, review, and disseminate information about best practices that address specific objective of *the National Strategy for Suicide Prevention*. The BPR is a collaborative project of the Suicide Prevention Resource Center (SPRC) and the American Foundation for Suicide Prevention (AFSP). It is funded by the Substance Abuse and Mental Health Services Administration (SAMHSA). Many of the best practice resources listed have to be purchased.

Material for Students

More Than Sad Program

<http://www.afsp.org/preventing-suicide/our-education-and-prevention-programs/programs-for-teens-and-young-adults/more-than-sad-teen-depression>

The More Than Sad Program of the American Foundation for Suicide prevention provides education about factors that put youth at risk for suicide, in particular depression and other mental disorders.

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Suicide Prevention Resource Center Best Practice Registry

<http://www.sprc.org/bpr>

The purpose of the Best Practices Registry (BPR) is to identify, review, and disseminate information about best practices that address specific objectives of the *National Strategy for Suicide Prevention*. The BPR is a collaborative project of the Suicide Prevention Resource Center (SPRC) and the American Foundation for Suicide Prevention (AFSP). It is funded by the Substance Abuse and Mental Health Services Administration (SAMHSA). Many of the best practice resources listed have to be purchased.

Wisconsin Department of Public Instruction

The curriculum is not SPRC listed, but does use elements of SOS and Lifelines.

<http://ssp.wi.gov/ssp/suicideprev> main page

Link to Student programs: <http://ssp.wi.gov/ssp/spstudentprograms>

Link to Curriculum: <http://ssp.wi.gov/ssp/suicideprevcurriculum>

Postvention Assistance

Services for Teens At Risk (STAR Center) <http://www.starcenter.pitt.edu/>

Services for Teens At Risk (STAR-Center) is a comprehensive research, treatment, and training center. Funded by the State of Pennsylvania's General Assembly in 1986 to address adolescent suicide and depression, the program provides individual assessment and treatment to teens that are experiencing depression and suicidality. They also provide community education services about depression and suicidality to schools, social service agencies, churches and other organizations that request them. Any PA school can contact the STAR-Center for assistance in the aftermath of a suicide or other tragic loss. STAR-Center can also provide in-service training and resource materials on a variety of mental health related topics.

Suicide Prevention Resource Center Postvention Toolkit

<http://www.sprc.org/sites/sprc.org/files/library/AfteraSuicideToolkitforSchools.pdf>

This toolkit is designed to assist schools in the aftermath of a suicide (or other death) in the school community. It is meant to serve as a practical resource for schools facing real-time crises to help them determine what to do, when, and how. The toolkit reflects consensus recommendations developed in consultation with a diverse group of national experts, including school-based personnel, clinicians, researchers, and crisis response professionals. It incorporates relevant existing material and research findings as well as references, templates, and links to additional information and assistance.

Compiled by the: PA Youth Suicide Prevention Initiative: www.payspi.org

Vol. II 2015

Local Mental Health Service Providers List

Lenape Valley Mental Health Crisis Center located at Doylestown Hospital

595 W. State Street
Doylestown, PA 18901
215-345-2273

1-800-499-7455 24 hours, 7 days a week

<http://www.lenapevf.org/>

Bucks County Children's Crisis Support Program

The Children's Crisis Support Program offers crisis hotline support to children and adolescents in Montgomery and Bucks Counties. The purpose of the program is to help children and families manage crisis successfully through individualized crisis response and planning.

1.877.435.7709 24 hours, 7 days a week

Bucks County Network of Care

<http://bucks.pa.networkofcare.org/mh/services/index.aspx>

This Web site is a resource for individuals, families and agencies concerned with mental health, substance abuse and developmental disabilities.

Hospitals with Psychiatric Services

- Brook Glen Behavioral Health Hospital
215-641-5300
- Foundations Behavioral Health
215-345-0444
- Friends Hospital
1-800-889-0548
- Horsham Clinic
215-643-7800
1-800-237-4447
- Princeton Hospital
1-800-242-2550

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

November 10, 2015

FOR ACTION: Personnel Items

The following pages include resignations, retirements, disciplinary suspension with half pay, and leaves of absence; appointments, long-term substitute teachers, long-term per diem substitute teachers, classification changes, and community school staff.

RECOMMENDATION:

The administration is recommending that the Board approve resignations, retirements, disciplinary suspension with half pay, and leaves of absence; appointments, long-term substitute teachers, long-term per diem substitute teachers, classification changes, and community school staff.

RESIGNATIONS

Name: Alison Berwick
Position: Staff Nurse – Tohickon Middle School
Effective: October 30, 2015

Name: Amanda Bland
Position: Special Education Assistant – Mill Creek Elementary School
Effective: October 5, 2015

Name: Marc Donahue
Position: Special Education Assistant – Central Bucks High School – West
Effective: June 18, 2015

Name: Brandon Kinney
Position: Personal Care Assistant – Unami Middle School
Effective: November 6, 2015

Name: Laura McCrory
Position: Basic Skills Assistant – Butler Elementary School
Effective: September 24, 2015

Name: Jennifer Pearson
Position: Duty Assistant – Warwick Elementary School
Effective: November 13, 2015

RETIREMENTS

Name: Lisa Moscherosch
Position: Staff Nurse – Tohickon Middle School
Effective: December 23, 2015

Name: Nancy B. Silvius, Ed.D.
Position: Assistant Superintendent for Secondary Education – Administrative Services Center
Effective: March 2, 2016

DISCIPLINARY SUSPENSION WITH HALF PAY

Name: Stuart Wyss-Galifent
Position: Elementary teacher – Kutz Elementary School
Effective: November 6, 2015 – June 30, 2016

LEAVES OF ABSENCE

Michelle Blair Elementary teacher – Kutz Elementary School
January 4, 2016 – March 30, 2016

Katrina Burton Mathematics teacher – Central Bucks High School – West
February 8, 2016 – August 2016

LEAVES OF ABSENCE (Cont'd)

Deborah Donohue Custodian – Kutz Elementary School
October 26, 2015 – TBD

Yvonne Fizzano School Bus Driver – Transportation Department
November 10, 2015 - TBD

Melissa Greenberg Mathematics teacher – Central Bucks High School – West
April 11, 2016 – August 2016

Bruce Harris A-Mech/Plumber – Facilities Department
October 31, 2015 - TBD

Stacey Lang English teacher – Lenape Middle School
October 15, 2015 – June 2016 (Intermittent)

Amy MacMinn Mathematics teacher – Holicong Middle School
January 27, 2016 – August 2016

Angela Parisi Social Studies teacher – Holicong Middle School/CB East
January 27, 2016 – August 2016

Kurt Rist Custodian – Central Bucks High School – East
October 19, 2015 – TBD

Shannon Scott Special Education teacher – Warwick Elementary School
January 27, 2016 – August 2016

Colleen Wipplinger Transportation Assistant – Transportation Department
November 5, 2015 - TBD

Adrienne Woll Special Education teacher – Bridge Valley Elementary School
March 4, 2016 – May 26, 2016

APPOINTMENTS

Name: Melissa Arnold
Position: Duty Assistant – Kutz Elementary School
\$12.26 per hour
Effective: October 26, 2015
Reason: Employee Transfer

Name: Colleen Hessenthaler
Position: Basic Skills Assistant – Butler Elementary School
\$14.01 per hour
Effective: October 26, 2015
Reason: Employee Resignation

APPOINTMENTS (Cont'd)

Name: Julie Howell
Position: Special Education Assistant – Bridge Valley Elementary School
\$14.51 per hour
Effective: October 27, 2015
Reason: Employee Resignation

Name: Matthew Kane
Position: Building Computer Specialist – Educational Services Center
\$19.92 per hour
Effective: November 11, 2015
Reason: New Position

Name: Lilla Killian
Position: Personal Care Assistant – Cold Spring Elementary School
\$12.76 per hour
Effective: October 26, 2015
Reason: Employee Resignation

Name: Susan Kondraske
Position: Special Education Assistant – Mill Creek Elementary School
\$14.01 per hour
Effective: October 28, 2015
Reason: Employee Resignation

Name: Jennifer Maney
Position: Basic Skills Assistant – Butler Elementary School
\$14.01 per hour
Effective: October 26, 2015
Reason: New Position

Name: Ryan Spangler
Position: Personal Care Assistant – Tohickon Middle School
\$12.26 per hour
Effective: November 4, 2015
Reason: Employee Resignation

Name: Katherine Trainer
Position: (Temporary) Special Education Assistant – Bridge Valley Elementary School
\$14.01 per hour
Effective: October 9, 2015
Reason: Employee Leave

LONG-TERM SUBSTITUTE TEACHERS

Name: Lauren Dopson
Position: Special Education teacher – Warwick Elementary School
\$50,897 (M+0 credits, Step 1)
Effective: January 27, 2016 until the end of the 2015-2016 school year

Name: Kathryn Hano
Position: Elementary teacher – Gayman Elementary School
\$45,024 (B+0 credits, Step 1)
Effective: November 30, 2015 until the end of the 2015-2016 school year

Name: Elizabeth McMullion
Position: Elementary teacher – Kutz Elementary School
\$50,897 (M+0 credits, Step 1)
Effective: November 6, 2015 until the end of the 2015-2016 school year

Name: Lucyann Moore
Position: Elementary teacher – Buckingham Elementary School
\$45,024 (B+0 credits, Step 1)
Effective: January 27, 2015 until the end of the 2015-2016 school year

Name: Kathleen Ordile
Position: Elementary teacher – Groveland Elementary School
\$52,854 (M+0 credits, Step 2)
Effective: October 28, 2015 until the end of the 2015-2016 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: John Fitzgibbons
Position: Mathematics teacher – Lenape Middle School
\$150 per day
Effective: October 30, 2015

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Harry Avery	C-Mech/Prev Maintenance Facilities \$27.75 Per Hour	(Temporary) Plumber Facilities \$32.71 Per Hour	10/23/15

COMMUNITY SCHOOL STAFF

Mallory Ciavijo	Before/After School Program – EA	\$14.01/hour
Matthew David	Before/After School Program – EA	\$14.01/hour
Patricia Mulligan	Student Swim Instructor	\$ 8.40/hour

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

November 10, 2015

FOR ACTION: Student Trips

The CB East Global Relations classes are planning to travel to New York City on December 2, 2015. While at the 9/11 Memorial Museum, the students will study the events that happened on 9/11 to see how it has impacted U.S. Foreign Policy, and analyze various international terroristic threats and the strategies the U.S. government has utilized to minimize this threat. Five teachers and fifty-one students plan to travel to New York City. The cost of the trip for each student is \$50.

The CB West Cheerleaders are planning to travel to Orlando, FL on February 5 – 9, 2016. The cheerleaders will be participating in the National High School Cheerleaders Championship. This competition will challenge the team athletically. Three teachers, twenty-four cheerleaders, and four parents plan to travel to Orlando, FL. The cost of the trip for each cheerleader is approximately \$1,000. Fundraisers have been planned to offset the cost of the trip.

The CB East AP European History classes are planning to travel to New York on May 31, 2016. The class will visit the Museum of Jewish Heritage. Holocaust education is an intricate part of the AP European History curriculum. The museum and its artifact collection places it in perspective like few other sources do. (Website: www.mjhnyc.org) Four teachers, approximately one hundred twelve students, and eight parents plan to travel to New York. The cost of the trip for each student is \$35. Provisions have been made for any students with a financial need.

RECOMMENDATION:

The administration is recommending that the Board approve the CB East Global Relations classes to travel to New York City on December 2, 2015; the CB West Cheerleaders to travel to Orlando, FL on February 5-9, 2016; and the CB East AP European History classes to travel to New York on May 31, 2016.



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 10/29/15

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) 9/11 Memorial Museum
 ADDRESS(ES) 200 Liberty St; 16th Fl New York City
 DATE(S) Dec. 2 2015

NAME OF SCHOOL CB East

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Global Relations

NAME OF SCHOOL GROUP SPONSOR Math Freed SPONSOR SIGNATURE [Signature]
~~Katherine Weyland~~

NUMBER OF STUDENTS IN GROUP 51 NUMBER OF STUDENTS PARTICIPATING IN TRIP 51

COST TO EACH STUDENT \$50; PROVISION FOR THOSE UNABLE TO PAY none

MEANS OF FUNDING TRIP student covers entire costs

NUMBER OF TEACHERS 5 NUMBER OF PARENTS TOTAL NUMBER CHAPERONES 5

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): To study the events that happened on 9/11 and to see how it has impacted U.S. foreign policy. To analyze various international terrorism threats & the strategies the U.S. government has utilized to minimize this threat.

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION ****Bus Company** Perkiomen Tours
 Airline (Name of Carrier)
 Other (Specify)

****Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.**

PRINCIPAL SIGNATURE [Signature] SCHOOL EAST
 DATE 11/6/15

BOARD PRESIDENT SIGNATURE APPROVAL DATE



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 10/26/15

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) National High School Cheerleading Championships, Orlando FL

ADDRESS(ES) ¹ Disney All-Star Sports Resort 1701 W. Buena Vista Dr. Orlando, FL

DATE(S) Friday, Feb 5th - Tuesday, Feb 9th, 2016
@ESPN Wide World of Sports, 700 S. Victory Way, Orlando, FL

NAME OF SCHOOL Central Bucks West High School

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Varsity cheerleading

NAME OF SCHOOL GROUP SPONSOR Kelly Cramer SPONSOR SIGNATURE [Signature]

NUMBER OF STUDENTS IN GROUP 24 NUMBER OF STUDENTS PARTICIPATING IN TRIP 24

COST TO EACH STUDENT approx. \$1000.00 PROVISION FOR THOSE UNABLE TO PAY fundraising efforts

MEANS OF FUNDING TRIP Parents responsible to pay or use fundraising money

NUMBER OF TEACHERS 3 NUMBER OF PARENTS 4 = TOTAL NUMBER CHAPERONES 7

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable):

To challenge the team athletically

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION **Bus Company CBSD bus to Airport

Airline (Name of Carrier) Southwest or American

Other (Specify) _____

**Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE [Signature] SCHOOL CB West

DATE 10/28/15

BOARD PRESIDENT SIGNATURE _____ APPROVAL DATE _____



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 11-3-15

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO
 DESTINATION(S) Museum of Jewish Heritage
 ADDRESS(ES) Edmond J. Safra Plaza, 36 Battery Place, New York, NY
 DATE(S) 5-31-16

NAME OF SCHOOL CB East High School
 SCHOOL GROUP (Band, Debate, Sports Team, etc.) AP European History
 NAME OF SCHOOL GROUP SPONSOR Mark Rubino SPONSOR SIGNATURE Mark Rubino
 NUMBER OF STUDENTS IN GROUP 112 NUMBER OF STUDENTS PARTICIPATING IN TRIP 112
 COST TO EACH STUDENT \$35.00 PROVISION FOR THOSE UNABLE TO PAY
Accommodations will be made to allow everyone to participate
 MEANS OF FUNDING TRIP Student Payment
 NUMBER OF TEACHERS 4 NUMBER OF PARENTS 8 = TOTAL NUMBER CHAPERONES 12

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable):
Holocaust education is an intricate part of the AP European History curriculum.
The museum and its artifact collection places it in perspective like few other sources do.
website: www.mjhnyc.org

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION **Bus Company Perkiomen Tours
 Airline (Name of Carrier) _____
 Other (Specify) _____

**Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE [Signature] SCHOOL EAST
 DATE 11/2/15

BOARD PRESIDENT SIGNATURE _____ APPROVAL DATE _____

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

November 10, 2015

FOR ACTION: Staff Conferences/Workshops

The following staff conferences/workshops are for approval:

Name	Area	Dates	Conference name	Location	Fund	Grants	Totals
Dailey, Suzanne	Professional	11/13/15	Goals, Scales & Formative Assessment Training Day	Radnor, PA			136
Deery, Kristen	Professional	11/6/15	The Zones of Regulation Conference	KOP, PA	175		
Engart, Becky	Professional	11/20 & 11/21/15	PSAHPERD State Convention	Valley Forge, PA			341
Gamble, John	Board Member	4/8 to 4/11/16	National School Board Assoc	Boston, MA	2,819		
Hendershot, Angela	Professional	11/20 & 11/21/15	PSAHPERD State Convention	Valley Forge, PA			215
Knoedler, Richard	Professional	11/18/15	Challenging the Gifted Student	BCIU			95
Mancini, Frank	Professional	10/08/15	AP European History Redesign	BCIU			445
Myers, Michele	Professional	11/13/15	Goals, Scales & Formative Assessment Training Day	Radnor, PA			99
Nulty, Rachel	Professional	10/8/15	AP European History Redesign	BCIU			445
Rubino, Mark	Professional	10/8/15	AP European History Redesign	BCIU			445
Wallof, Alyssa	Professional	11/13/15	Goals, Scales & Formative Assessment Training Day	Radnor, PA			99
VanReed, Brie	Professional	11/6/15	The Zones of Regulation Conference	KOP, PA		214	
Totals this meeting					3,208	2,320	5,528
Year to date from last meeting					1,369	13,705	15,074
Totals year to date			General fund budget	28500	4,577	16,025	20,602

RECOMMENDATION:

The administration is recommending that the Board approve the above staff to attend the listed conferences/workshops.

Central Bucks School District
Holicong Student Activity Fund

For The Quarter Ending : 9/30/15

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	-	-	-	-	-
Class Accounts	37,963.33	13,768.25	12,058.77	37,580.00	2,092.81
Clubs	20,300.80	15,325.75	10,235.79	19,764.20	5,626.56
School Service and Escrow	23,001.01	26,890.39	4,573.16	19,275.72	26,042.52
TOTALS	\$ 81,265.14	\$ 55,984.39	\$ 26,867.72	\$ 76,619.92	\$ 33,761.89

Checking Account Balance	\$ 110,381.81
Less Encumbrances	\$ 76,619.92
Total Balance after Encumbrances	\$ 33,761.89

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Lenape Student Activity Fund

For The Quarter Ending : 9/30/15

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	-	-	-	-	-
Class Accounts	50,817.82	12,621.34	18,991.15	9,700.00	34,748.01
Clubs	36,140.47	49,253.70	41,118.42	25,000.00	19,275.75
School Service and Escrow	-	-	-	-	-
TOTALS	\$ 86,958.29	\$ 61,875.04	\$ 60,109.57	\$ 34,700.00	\$ 54,023.76

Checking Account Balance	\$ 88,723.76
Less Encumbrances	\$ 34,700.00
Total Balance after Encumbrances	\$ 54,023.76

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Tamanend Student Activity Fund

For The Quarter Ending : 9/30/15

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	-	-	-	-	-
Class Accounts	9,476.30	16,447.58	7,882.95	12,000.00	6,040.93
Clubs	3,415.63	12,135.00	10,504.40	5,000.00	46.23
School Service and Escrow	-	-	-	-	-
TOTALS	\$ 12,891.93	\$ 28,582.58	\$ 18,387.35	\$ 17,000.00	\$ 6,087.16

Checking Account Balance	\$ 23,087.16
Less Encumbrances	\$ 17,000.00
Total Balance after Encumbrances	\$ 6,087.16

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
 Tohickon Middle School
 Student Activity Fund

For The Quarter Ending :

9/30/2015

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments					
Class Accounts	13,971.18	6,245.50	10,497.74	9,000.00	718.94
Clubs	48,769.00	45,712.03	30,942.14	35,000.00	28,538.89
School Service and Escrow	11,280.57	11,931.61	5,066.46	7,000.00	11,145.72
	74,020.75	63,889.14	46,506.34	51,000.00	40,403.55

Checking Account Balance	\$ 91,403.55
Less Encumbrances	\$ (51,000.00)
Total Balance after Encumbrances	\$ 40,403.55

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Unami Student Activity Fund

For The Quarter Ending : 9/30/15

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	4,626.93	10.52	-	4,000.00	637.45
Class Accounts	85,303.23	34,813.50	54,036.76	20,000.00	46,079.97
School Service and Escrow & CD	14,238.76	1,133.92	6,849.85	-	8,522.83
TOTALS	\$ 104,168.92	\$ 35,957.94	\$ 60,886.61	\$ 24,000.00	\$ 55,240.25

Checking Account Balance	\$ 79,240.25
Less Encumbrances	\$ 24,000.00
Total Balance after Encumbrances	\$ 55,240.25

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Student Activity Fund: Central Bucks HS East

For The Quarter Ending : 9/30/2015

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	0.00	0.00	0.00	0.00	0.00
Class Accounts	26,009.67	1,298.18	9,684.35	17,000.00	623.50
Clubs	165,932.36	82,853.12	50,390.54	198,000.00	394.94
School Service and Escrow	100,008.99	68,553.43	76,669.10	40,000.00	51,893.32
TOTALS	291,951.02	152,704.73	136,743.99	255,000.00	52,911.76

Checking Account Balance	\$ 307,911.76
Less Encumbrances	\$ 255,000.00
Total Balance after Encumbrances	\$ 52,911.76

* Total Balance after Encumbrances should equal closing balance

- Principal: Abram Lucabaugh

Central Bucks School District
CB South Student Activity Fund

For The Quarter Ending : 9/30/15

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	500.00	-	-	500.00	-
Class Accounts	16,975.17	234.36	2,468.47	14,741.06	-
Clubs	178,252.08	90,535.99	70,393.34	170,000.00	28,394.73
School Service and Escrow	81,429.99	63,215.00	23,335.62	120,000.00	1,309.37
TOTALS	\$ 277,157.24	\$ 153,985.35	\$ 96,197.43	\$ 305,241.06	\$ 29,704.10

Checking Account Balance	\$ 334,945.16
Less Encumbrances	\$ 305,241.06
Total Balance after Encumbrances	\$ 29,704.10

* Total Balance after Encumbrances should equal closing balance

Central Bucks School District
Student Activity Fund
Central Bucks High School West
For The Quarter Ending : 9.30.15

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	\$ 24,748.55	\$ -	\$ -	\$ 24,748.55	\$ -
Class Accounts	\$ 36,404.69	\$ 2,500.00	\$ 8,520.42	\$ 30,384.27	\$ -
Clubs	\$ 242,392.17	\$ 97,504.20	\$ 112,356.27	\$ 223,645.24	\$ 3,894.86
School Service and Escrow	\$ 5,436.53	\$ 29,997.68	\$ 31,328.29	\$ 2,135.01	\$ 1,970.91
TOTALS	\$ 308,981.94	\$ 130,001.88	\$ 152,204.98	\$ 280,913.07	\$ 5,865.77

Checking Account Balance \$ 286,778.84
 Less Encumbrances \$ 280,913.07
 Total Balance after Encumbrances \$ 5,865.77

* Total Balance after Encumbrances should equal closing balance \$ 5,865.77
 SUBJECT TO ADJUSTMENTS